SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

LOCAL PLAN

Section A: Contacts and Certifications

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

Version 2.0

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Contact Information and Certification Requirements

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- ☐ Initial Local Plan (new SELPAs only)
- ☐ Annual Plan
- ☒ Amended Annual Plan
- ☒ Amended Governance and Administration
- ☐ Amended Local Educational Agency Membership

Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

SELPA Contact Information

SELPA Name	North Santa Cruz County SELPA		
SELPA Code	4401		
Street Address	400 Encinal Street	Zip Code	95060
City	Santa Cruz	County	Santa Cruz
Administrator First Name	Jessica		
Administrator Last Name	Little		
Email	jlittle@santacruzcoe.org		
Telephone	(831) 466-5701	Extension	
Contact Title	Sr. SELPA Director		
Web Address	www.nsccselpa.org		

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information

RLA/AU	Santa Cruz County Office of Education		
Street Address	400 Encinal Street	Zip Code	95060
City	Santa Cruz	County	Santa Cruz
Superintendent First Name	Faris	Last Name	Sabbah
Email	fsabbah@santacruzcoe.org		
Telephone	(831) 466-5900	Extension	
Web Address	www.santacruzcoe.org		

Special Education Local Plan Agency Review Requirements

Community Advisory Committee

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date Jan 28, 2020

County Office of Education

(California Education Code (*EC*) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the Santa Cruz County Office of Education

The local plan was submitted to the COE on what date May 21, 2020

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Public Hearing Requirements

Local Educational Agency

Annual Budget and Service Plans (Sections D, E, and Attachments)

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available upon request by the CDE.

Special Education Local Plan Area

Annual Budget and Services Plans (Sections D, E, and Attachments)

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

Annual Budget Plan PH Posting Date	May 4, 2020
Annual Budget Plan PH Date	May 21, 2020
Annual Services Plan PH Posting Date	May 4, 2020
Annual Services Plan PH Date	May 21, 2020

Submitting the Local Plan to the California Department of Education

STEP 1:

Section A is required when submitting any and all local plan sections to the CDE for approval.

STEP 2:

Select the radio button and check-box that represents whether the SELPA's organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

○ **Single-LEA** ◉ **Multiple-LEAs**

☐ Charter Schools Only

☐ LEAs Only (including Charter LEAs)

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

☑ COE/LEA

☐ Small and Sparse (EC sections 56211 through 56212)

STEP 3:

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

◉ Yes ○ No If "Yes," enter the fiscal year of the previously approved plan 2014-15

STEP 4:

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

Add	Agency	First and Last Name	Title	Section
-	Soquel Elementary	Yvette Brooks	CAC Member	All Sections
-	Soquel Elementary	Eric Olsen	Administrator	All Sections
-	Santa Cruz County Office	John Armstrong	General Ed. Teacher	All Sections
-	San Lorenzo Valley	Alyson Paolini	Special Ed. Teacher	All Sections
-	Santa Cruz County Office	Kirsten Pohlman	Resource Specialist	All Sections

STEP 5:

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

☑ Certification 1 Number Submitted 1

☑ Certification 2 Number Submitted 1

☑ Certification 3 Number Submitted 1

☑ Certification 4 Number Submitted 1

☑ Certification 5 Number Submitted 13

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

STEP 6:

Make sure all applicable certifications are signed electronically and are attached to this pdf.

STEP 7:

Electronically submit the completed section(s) to the CDE at SELPALocalPlan@cde.ca.gov. SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

IMPORTANT: Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 1: Governance and Administration

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code* (*USC*) 1400 et seq., implementing regulations under Title 34 *Code of Federal Regulations* (34 *CFR*) Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of Title 5 of the *California Code of Regulations* (5 *CCR*). Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to *EC* Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Jeri Sabbe	6/25/2020
RLA/AU Authorized Agent	Date
Laurie Bruton	6/25/2020
Local Governance Council Chairperson	Date
Jessica B. Little	6/25/2020
SELPA Administrator	Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 2: Annual Budget Plan and Annual Service Plan

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

I certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 *USC* 1400 et seq., and implementing regulations under 34 *CFR* Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of 5 *CCR*.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Eric Sabbe — 6/25/2020

RLA/AU Authorized Agent — Date

Laurie Burton — 6/25/2020

Local Governance Council Chairperson — Date

Jessica B. Little — 6/25/2020

SELPA Administrator — Date

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 3: County Superintendent

I certify the attached local plan section(s) as submitted with this certification are approved by the County Office of Education (COE). I further assure the local plan element(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with the Individuals with Disabilities Education Act (IDEA); and is/are included in a coordinated system of all local plans (as applicable) to ensure all students with disabilities residing within the county, including those enrolled in alternative education programs, including, but not limited to, alternative schools, charter schools, opportunity schools and classes, community day schools operated by districts, community schools operated by the COE, and juvenile court schools, will have access to appropriate special education programs and related services.

1. The SELPA joined with the COE to submit the local plan.

   ◉ Yes ○ No

2. All local educational agencies (LEAs) within the county have elected to participate in this SELPA local plan.

   ◉ Yes ○ No

3. The SELPA local plan element(s) as specified herein was approved by the COE.

   ◉ Yes ○ No

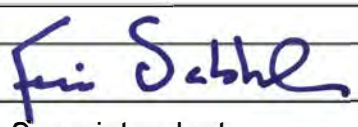
4. The County Superintendent certifies the SELPA is a

   ○ Single-LEA SELPA ◉ Multi-LEA SELPA*

*A written agreement has been entered into between the LEA and SELPA for implementation of provisions, including, but not limited to California *Education Code* Section 56195.7 as applicable. The County Superintendent ensures local plans, including updates or revisions to the plans submitted by SELPAs in the county, upon approval by the COE, are posted on the COE web site, or include links to each local plan.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org



County Superintendent

June 25, 2020

Date

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 4: Community Advisory Committee

1. The Community Advisory Committee (CAC), has advised the Special Education Local Plan Area (SELPA) during the development, amendment, and review of the local plan pursuant to California *Education Code* Section 56194.

   (●) Yes ( ) No (If the answer is "NO," please include comments.)

2. The members of the CAC, or parents selected by the CAC, participated in the development and update of the local plan that is being submitted to the California Department of Education (CDE).

   (●) Yes ( ) No (If the answer is "NO," please include comments.)

3. The CAC had at least 30 days to conduct a review. This review was completed prior to local plan being submitted to the CDE.

   (●) Yes ( ) No (If the answer is "NO," please include comments.)

4. The CAC reviewed revisions made to the local plan as a result of recommendations or requirements from the CDE.

   (●) Yes ( ) No (If the answer is "NO," please include comments.)

I certify the information presented herein is an accurate representation of the CAC's involvement in the development and/or amendment of the local plan.

Lauren Leff Digitally signed by Lauren Leff Date: 2020.06.30 09:41:08 -07'00' Jan 21, 2020

CAC Chairperson Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Bonny Doon Elementary

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 11 day of June, 2020

Yeas 3 Nays 0 2absent

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

LEA Superintendent/Chief Administrator

6/11/2020 6/11/20

Date

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Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Santa Cruz Charter High School

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 16 day of June , 2020

Yeas 7 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Angela Mecker

LEA Superintendent/Chief Administrator

6/16/20

Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Happy Valley Elementary

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 10 day of June , 2020

Yeas 5 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Michelle McKinney

LEA Superintendent/Chief Administrator

Jun 10, 2020

Date

F.12

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Mountain Elementary

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 17 day of June, 2020

Yeas Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

LEA Superintendent/Chief Administrator

May 21, 2020

Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Pacific Collegiate School

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 3rd day of June , 2020

Yeas 10 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nccselpa.org; www.pacificcollegiate.com

MCReitano Jun 3, 2020

LEA Superintendent/Chief Administrator Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Pacific Elementary

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 21 day of May , 2020

Yeas Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

May 21, 2020

LEA Superintendent/Chief Administrator Date

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Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA San Lorenzo Valley Unified

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 3 day of June , 2020

Yeas 5 Nays Ø

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Laurie Burton Jun 3, 2020

LEA Superintendent/Chief Administrator Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Santa Cruz City Schools

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 24 day of June , 2020

Yeas 7 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Kris Munro 06/25/2020

LEA Superintendent/Chief Administrator Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Santa Cruz County Office of Education

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 18 day of June , 2020

Yeas 7 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted

www.nsccselpa.org

Jun 18, 2020

LEA Superintendent/Chief Administrator Date

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Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Scotts Valley Unified

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

○ Single LEA SELPA ◉ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 16 day of June , 2020

Yeas 5 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Tanya Keane June 16, 2020

LEA Superintendent/Chief Administrator Date

Section A: Contacts and Certifications

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

Certification 5: Participating Local Educational Agency

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Soquel Union Elementary School District (SUESD)

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

(''' Single LEA SELPA (e Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 17th, day of June 2020

Yeas X Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

www.nsccselpa.org

Scott J. Laird

LEA Superintendent/Chief Administrator

6/19/20

Date

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

LOCAL PLAN

Section B: Governance and Administration

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

January 2020

CDE Form Version 2.0

SELPA | North Santa Cruz County SELPA | Fiscal Year | 2019-20

B. Governance and Administration

California *Education Code* (*EC*) sections 56195 et seq. and 56205

Participating Local Educational Agencies

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

Special Education Local Plan Area—Local Plan Requirements

1. Describe the geographic service area covered by the local plan:

The North Santa Cruz County Special Education Local Plan Area (SELPA) is a multi-district SELPA comprised of 13 local educational agencies (LEAs) including 10 school districts: Bonny Doon Elementary, Happy Valley Elementary, Live Oak Elementary, Mountain Elementary, Pacific Elementary, Santa Cruz City Elementary, Santa Cruz City High School, San Lorenzo Valley Unified, Scotts Valley Unified, Soquel Union Elementary; two charter schools that are their own LEA for Special Education purposes; Delta Charter School, Pacific Collegiate Charter School; and the Santa Cruz County Office of Education (SCCOE). The SCCOE is designated as the Administrative Unit (AU) for the North Santa Cruz County SELPA.

The SCCOE is considered an LEA for all purposes of this agreement except where referred to as the AU. In adopting the local plan, each participating LEA agrees to carry out the duties and responsibilities assigned to it within the plan and to ensure equal access to programs and services to eligible persons requiring special education in the service region.

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable:

The regional governance and administrative structure of the SELPA is established by agreement among the governing boards of the member LEAs. It consists of the Special Education Coordinating Agency (SECA), the Special Education Council (SEC), and the Community Advisory Committee (CAC). The SELPA Director may convene additional advisory committees. The SELPA Director is responsible for coordination of the SELPA and implementation of the local plan.

The Roles and structure are defined below. Additional information can also be found in the Joint Powers Agreement (JPA), CAC by-laws, SECA by-laws and SELPA Procedural Handbook.

Special Education Coordinating Agency (SECA)

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The SELPA governance council, SECA, consists of the superintendent/chief administrative officers of each of the participating LEAs, each of whom provide a liaison function between the LEA governing board and SECA. LEA superintendents/chief administrators exercise their authority and responsibilities in accordance with policies and procedures of their local governing boards and within the voting procedures of the Special Education Coordinating Agency Joint Powers Agreement. A quorum shall consist of 7 members. A chair and vice-chair shall be elected annually. The SELPA Director serves an ex-officio member. SECA shall hold regular meetings at least quarterly each school year. All meetings of SECA shall be held according to law and the Brown Act.

SECA Responsibilities

Adopting SELPA policies, administrative regulations, procedures, resolutions, and guidelines for the management and implementation of special education programs and services within the SELPA;
Approving SELPA budgets and expenditures for regionalized services and SELPA program specialists;
Supervising the recruitment and selection process for the SELPA Director;
Providing direction to the SELPA Director for regionalized and program specialist services;
Directing that data be gathered, interpreted, and reported regarding the implementation, administration and operation of the local plan;
Reviewing data in order to monitor planned and actual accomplishments of special education programs in the districts that comprise the local plan;
Receiving and reviewing an annual report of all due process and compliance complaints filed within the SELPA;
Recommending special education policy for adoption by governing boards;
Review and approve amendments to the local plan, the SELPA annual service and budget plans;
Review and approve program transfers;
Review and approve any changes in the income distribution model; and
Evaluate the SELPA Director.

All SECA members have one vote and decisions will be made by a majority vote except in circumstances where state or federal mandates require a unanimous vote. A weighted vote may be held on any action item at the request of any member of SECA prior to the vote.

The County Superintendent of Schools

The County Superintendent of Santa Cruz County shall be designated as the Superintendent of the Responsible Local Agency (RLA). The RLA Superintendent will serve as a member of the Special Education Coordinating Agency (SECA) and will have the responsibility for the coordination and implementation of the Local Plan in accordance with approved policies and procedures.

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RLA Superintendent Responsibilities

Serve as a member of the SECA;
Serve as the employing agency for personnel who have responsibilities throughout the Local Plan Area. Such personnel will include, but not be limited to the SELPA Director and Program Specialists. Employment of such personnel will be in accordance with personnel policies and practices of the SCCOE and procedural employment policies approved by the SECA;
Employ appropriate classified personnel in support of the SELPA certificated staff;
Along with the SECA Chairperson and other member(s), provide for the annual evaluation of the SELPA administrator;
Receive and maintain accountability for the use of Regionalized Service funds appropriated to the SELPA;
Establish appropriate record keeping procedures to be followed by each LEA for purposes of maintaining accurate fiscal and accounting records in accordance with state and federal requirements and submit required reports to the appropriate authorities; Provide technical support for the Management Information System (MIS) necessary to comply with the requirements of the State Department of Education and,
Recommend to the SECA a plan for the sharing of regionalized service funds when LEAs are required to perform duties related to staff development, fiscal and accounting reports or other data gathering activities associated with required reporting activities.

Community Advisory Committee (CAC)

The CAC serves the Special Education Local Plan Area and the Special Education Coordinating Agency in an advisory capacity, in accordance with Education Code 56190-56194, by-laws, and the North Santa Cruz County SELPA Procedural Guidelines Handbook. CAC reviews and provides input into the development of the local plan, recommends annual priorities to be addressed by the SELPA, and assists in parent education and awareness. The CAC includes parents, students, special education and general education staff members, and community members appointed by LEA governing boards. At least a majority of the CAC shall be composed of parents of students enrolled in schools participating in the local plan and at least a majority of such parents shall be parents of students with disabilities within the SELPA.
CAC members shall be appointed by LEA governing boards. The SELPA Director or designee serves as ex-officio member of the CAC and acts as the liaison between the CAC and the SECA.

CAC Responsibilities
Advising the policy and administrative entity on the development, amendment, and review of the local plan; Recommending annual priorities to be addressed by the SELPA;
Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan;
Encouraging community involvement in the development of the local plan; Supporting activities on behalf of individuals with exceptional needs; and

Assisting in parent awareness of the importance of regular school attendance. The CAC shall have regularly scheduled meetings no less than two times per year. All meetings of the committee shall be held according to law and the Brown Act.

Special Education Council (SEC)

The SEC is an advisory body to the SELPA administrator and the Special Education Coordinating Agency. The SEC consists of special education administrators. The LEA special education administrators are responsible as individuals for the operation of their Local Education Agency programs to ensure that all eligible students with disabilities receive appropriate services. The purpose of SEC is to provide input to the SELPA Director regarding the local plan, special education program needs, professional development, the funding allocation model, the development of inter-agency agreements, policies, forms, and procedures.
Meetings of SEC also provide participants with a venue for sharing ideas regarding issues such as IEP development and implementation, curriculum, scope and sequence, student performance targets, assessments, instructional best practices, and day-to-day operations.

In addition, SEC:
Provides a summary at each meeting of SECA;
Acts as a conduit for information between the SELPA Director and each LEA's special education departments and/or others as needed;
Acts as a resource to the CAC and provides assistance in identifying an individual to serve as a liaison to the CAC Special Focus/ Ad Hoc Committees.

The SELPA Director may convene informal special focus advisory committees in areas such as fiscal monitoring, program development, SELPA adoption of student information systems, development and revision of IEP forms, development and revision of guidelines or procedures, and interagency agreements. Each committee will meet only as long as necessary to complete a specific purpose.

SELPA Director

The AU is responsible for the recruitment of the SELPA Director. The selection of a candidate for the position of SELPA Director shall be the responsibility of the SECA. The SECA conducts the evaluation of the SELPA Director. The SELPA Director assists in assuring that districts and the Santa Cruz County Office of Education provide a full continuum of programs and services to students with disabilities and that these programs and services are provided according to all legal mandates. The SELPA Director provides support and resources to members of the public, including parents or guardians of individuals requiring special education who are receiving services under the local plan, including the availability of established due process and legal service options and procedures. In cooperation with the State Department of Education, the

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SELPA Director provides information to ensure that all special education students receive due process of law.

Responsibilities of the SELPA Director – E. C. 56205 (D) (ii):
Under the direction of the RLA Superintendent and the SECA, the SELPA Director responsibilities shall include, but are not limited to:
Coordinating the implementation of all components of the local plan;
Preparing and implementing annual budget and service plans;
Developing, implementing, supervising, and evaluating regionalized services;
Overseeing the recruitment, supervision, and evaluation of SELPA staff;
Developing and implementing policies, procedures, and local agreements that will ensure that all students are provided with a free and appropriate public education;
Developing and maintaining interagency agreements with San Andreas Regional Center, California Children's Services, Head Start, and others as needed to ensure a full range of special education programs and services;
Ensuring appropriate use of federal, state, and local funds allocated for special education;
Preparing program and fiscal reports required by the LEAs, SELPA, and State Department of Education;
Developing and implementing a plan for personnel development, including training of staff and parents;
Providing technical assistance and consultation to LEAs in all areas of special education, including complaint and due process procedures;
Adopting and implementing a management information system;
Establishing and maintaining a positive relationship with all members of the SELPA;
Informing the superintendents of the status of the special education programs; and
Serving as an ex-officio member of the SECA and the CAC.

3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan:

SELPA policies, procedures, and local agreements necessary to support the implementation of the local plan, and as required by legal mandates, have been developed and are available upon request. These documents can be requested through the SELPA office.

According to the Joint Powers Agreement, the formal adoption of policies shall be by majority vote of LEA representatives at the SECA. Policy proposals and suggested amendments to, or revisions of, existing policies shall be submitted and suggested to all members of the Governing Council in writing prior to a regularly scheduled Council meeting in which such proposed policies, amendments, or revisions shall be read and discussed. Policies will, barring emergencies, be adopted or amended after consideration at two meetings of the Council. Policies may be approved for interim application on one reading but will require a second reading for formal adoption. The agenda minutes shall be marked to indicate policy matters.

Directly following the approval or revision of any policy within the SELPA, Superintendents are charged with the task to work with LEA Administrators and staff to implement all SELPA adopted policies and procedures.

LEA Governing Boards

The governing board of each LEA shall approve its participation in the SELPA for Special Education. The local governing board responsibilities include, but are not limited to: Approval of the local plan; Adoption of policies and procedures for special education programs and services within their districts; LEA compliance with all elements of the local plan; Input on SELPA policies and procedures through the Superintendent of the LEA.

4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan:

SELPA policies, procedures, and local agreements necessary to support the implementation of the local plan, and as required by legal mandates, have been developed and are available upon request. These documents can be requested through the SELPA office.

According to the Joint Powers Agreement, the formal adoption of policies shall be by majority vote of LEA representatives at the SECA. Policy proposals and suggested amendments to, or revisions of, existing policies shall be submitted and suggested to all members of the Governing Council in writing prior to a regularly scheduled Council meeting in which such proposed policies, amendments, or revisions shall be read and discussed. Policies will, barring emergencies, be adopted or amended after consideration at two meetings of the Council. Policies may be approved for interim application on one reading but will require a second reading for formal adoption. The agenda minutes shall be marked to indicate policy matters. Directly following the approval or revision of any policy within the SELPA, Superintendents are charged with the task to work with LEA Administrators and staff to implement all SELPA adopted policies and procedures.

LEA Governing Boards

The governing board of each LEA shall approve its participation in the SELPA for Special Education. The local governing board responsibilities include, but are not limited to: Approval of the local plan; Adoption of policies and procedures for special education programs and services within their districts; LEA compliance with all elements of the local plan; Input on SELPA policies and procedures through the Superintendent of the LEA.

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5. Describe the policies and procedures of the SELPA that allow for the participation of charter schools in the local plan:

Students enrolled in charter schools are entitled to special education services in a manner similar to those enrolled in public school in the district, charter schools within the SELPA shall comply with all requirements of applicable state and federal law regarding provision of special education services (Education Code §56000 et seq., Individuals with Disabilities Education Act 20 U.S.C. Chapter 33).

A charter school shall not discriminate against any pupil in its admission criteria, including on the basis of disability. The charter school's participation in the SELPA will be determined by whether it operates as a school of its chartering district or an LEA member of a SELPA. If the charter school is operating as an LEA member of the SELPA, the charter school shall be treated as all other SELPA-member LEAs by the administrative unit, SELPA Governing Board and the SELPA Administrator.

Charter schools that are categorized as dependent and not deemed an LEA for special education purposes are aligned with the chartering district. They will participate in the federal/ state funding in the same manner as the other schools within the chartering district. The chartering district shall be responsible for ensuring that all children with disabilities enrolled in the charter school receive special education services in the same manner that is consistent with all applicable provisions of state and federal law. A charter school may apply to become an LEA for special education purposes. The Special Education Coordinating Agency Governing Council shall determine whether the charter school has provided requisite assurances. Once approved as an LEA, the charter school shall participate in the governance of the SELPA in the same manner as other school districts within the SELPA. LEA status will become effective on July 1 of the next school year.

Prior to final approval and full acceptance as a member LEA, the charter school will continue to be deemed a public school of the chartering district. Once approved, the LEA charter school will choose a representative to the Governance Board and a representative to the Special Education Council. The representative to the Governance Board must be the chief executive officer pursuant to the Governance Board bylaws. The representative to the Special Education Council shall be an authorized agent designated by the governing board of the charter school. If disapproved of LEA status, the SELPA administrator will provide the applicant with a written finding that delineates the reason(s) for disapproval. Once deemed a member LEA, the charter school, like other member LEAs shall:

Fully participate in governance of the SELPA in the manner outlined in the local plan and shall choose a representative to the SELPA Governance Council and to the SELPA Special Education Council;
Accept all responsibilities of an LEA in the implementation of the local plan;
Fully comply with policies and procedures outlined in the local plan and procedural handbooks;

Contribute to, participate in, and receive the benefits of regionalized services;
Receive state and federal funding for special education in accordance with the SELPA AB 602 Funding Allocation Plan;
Be responsible for all costs incurred in the provision of special education and related services, including but not limited to instruction, services, transportation, nonpublic school/agency placements, inter/intra SELPA placements, due process proceedings, complaints and attorney fees, without regard for the location in which the student may reside;
Document that all state and federal special education funds apportioned to the charter school are used for the sole purpose of providing special education instruction and/or related services to identified students with disabilities; and
Return any special education apportionment not used solely for the purpose of providing special education instruction and/or related services to identified students with disabilities, if recaptured by the SELPA for reallocation to other LEAs. Annually collect data and submit to the SELPA by June 30 of each year, the total number of students who submitted an application and were accepted into the charter school in the previous school year (i.e., submit June 30, 2019 for the 2018-2019 school year): the number of general education and special education student (students with either an Individualized Education Plan (IEP) or Section 504 Plan) who applied for admission to the charter school; and the number of general education and special education students who were admitted to the charter school during the previous school year. Following approval by the Governance Board, the SELPA local plan must be amended, the governing boards of all participating LEAs must approve the amendment, and the amended local plan must be submitted to CDE for final approval. If the approval of a charter school as an LEA requires a change in the SELPA AB 602 Funding Allocation Plan, such change shall be adopted pursuant to the policy-making process outlined in the local plan. A request by a charter school to participate as an LEA in the North Santa Cruz County SELPA will not be treated differently from a similar request made by a school district. In reviewing and approving such a request, the following requirements shall apply:
The charter school shall participate in state and federal funding for special education and receive funding in the same manner as other LEAs of the SELPA as specified in the SELPA income distribution model;
The charter school shall participate in the governance of the SELPA in the same manner as other LEAs of the SELPA; and
The addition of new members to the North Santa Cruz County SELPA, as approved by SECA, shall be followed by an amendment to the local plan.

It is the Community Advisory Committee's intent to take a proactive interest in all matters concerning the Local Plan and the children and families which it serves. It is directly involved in both the planning and implementation being done on their behalf.

The CAC serves the Special Education Local Plan Area and the Special Education Coordinating Agency in an advisory capacity, in accordance with Education Code 56190-56194 and the North Santa Cruz SELPA CAC by-laws. CAC reviews and provides input into the development of the local plan, recommends annual priorities to be addressed by the SELPA, and assists in parent education and awareness. The CAC includes parents, students, special education and general

education staff members, and community members appointed by LEA governing boards. The majority of members are parents, and the majority of parents are parents of children with disabilities within the SELPA.

CAC members shall be appointed by LEA governing boards. The SELPA Director or designee serves as ex-officio member of the CAC and acts as the liaison between the CAC and the SECA.

CAC Responsibilities
Advising the policy and administrative entity on the development, amendment, and review of the local plan;
Recommending annual priorities to be addressed by the SELPA;
Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan;
Encouraging community involvement in the development of the local plan;
Supporting activities on behalf of individuals with exceptional needs; and
Assisting in parent awareness of the importance of regular school attendance.

The CAC shall have regularly scheduled meetings not less than two times per year. All meetings of the committee shall be held according to law and the Brown Act.

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan:

It is the Community Advisory Committee's intent to take a proactive interest in all matters concerning the Local Plan and the children and families which it serves. It is directly involved in both the planning and implementation being done on their behalf.

The CAC serves the Special Education Local Plan Area and the Special Education Coordinating Agency in an advisory capacity, in accordance with Education Code 56190-56194 and the North Santa Cruz SELPA CAC by-laws. CAC reviews and provides input into the development of the local plan, recommends annual priorities to be addressed by the SELPA, and assists in parent education and awareness. The CAC includes parents, students, special education and general education staff members, and community members appointed by LEA governing boards. The majority of members are parents, and the majority of parents are parents of children with disabilities within the SELPA.

CAC members shall be appointed by LEA governing boards. The SELPA Director or designee serves as ex-officio member of the CAC and acts as the liaison between the CAC and the SECA.

CAC Responsibilities

Advising the policy and administrative entity on the development, amendment, and review of the local plan; Recommending annual priorities to be addressed by the SELPA;
Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan;
Encouraging community involvement in the development of the local plan; Supporting activities on behalf of individuals with exceptional needs; and
Assisting in parent awareness of the importance of regular school attendance.

The CAC shall have regularly scheduled meetings not less than two times per year. All meetings of the committee shall be held according to law and the Brown Act.

7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC:

The SELPA Director shall be responsible for the coordination of the development of any proposed amendments to the local plan. Amendments to the permanent portion of the local plan may be considered at any time. The SECA may adopt changes to the local plan on an interim basis, not to exceed one school year. To formally adopt proposed and interim amendments the following procedure shall be followed:
A committee comprised of special and regular education teachers and administrators, as well as CAC representatives shall be convened to provide input and make recommendations regarding the proposed or interim amendments to the local plan.

The CAC and other advisory groups as determined appropriate by the SELPA Director will review the recommended amendments to the local plan, as presented by the committee, and provide additional input and revision, if needed.

The SECA will review and approve the final draft amendments of the local plan and submit to the LEA governing boards for approval.

LEA governing boards will review and take action on the recommended amendments to the local plan within 60 days of submission from the SECA.

Amendments require the approval of each LEA governing board.

Following approval by all LEA governing boards, the SELPA will submit the local plan to the State Department of Special Education for submission to the State Board of Education.

8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan:

All funds flow from the State directly to the North Santa Cruz County (NSCC) Special Education Local Plan Area (SELPA) Administrative Unit (AU), which is the Santa Cruz County Office of Education (SCCOE). The SELPA Administrative Unit (AU), in turn, allocates the funds to SELPA-member Local Education Agencies (LEAs or districts) according to the SELPA AB602 Allocation Plan.

AB602 Allocation Plan Income Distribution Model and Maintenance of Effort

An income distribution model has been adopted by the SELPA and shall be reviewed and revised on a regular basis. The model distributes all funds pursuant to applicable state and federal regulations. Each LEA acknowledges the obligation to maintain the level of general fund contribution towards the provision of special education services at a level equal to or greater than that of the prior year (Maintenance of Effort), in compliance with state and federal mandates.The County Superintendent of the Santa Cruz County Office of Education shall be designated as the Superintendent of the Responsible Local Agency (RLA). The RLA Superintendent will serve as a member of the Special Education Coordinating Agency (SECA) and will have the responsibility for the coordination and implementation of the Local Plan in accordance with approved policies and procedures.

RLA Superintendent Responsibilities

Serve as a member of the SECA;
Receive and maintain accountability for the use of Regionalized Service funds appropriated to the SELPA;

Establish appropriate record keeping procedures to be followed by each LEA for purposes of maintaining accurate fiscal and accounting records in accordance with state and federal requirements and submit required reports to the appropriate authorities;

Recommend to the SECA a plan for the sharing of regionalized service funds when LEAs are required to perform duties related to staff development, fiscal and accounting reports or other data gathering activities associated with required reporting activities.

Administrative Unit (AU)

The SECA has designated the SCCOE as the AU for the SELPA. The AU is the SELPA's fiscal agent and is responsible for implementing the following functions according to an MOU between the AU and SELPA:
Receipt and distribution of special education funds for the operation of special education

programs and services, pursuant to state and federal law;

Administrative support, including establishing and maintaining an office for SELPA staff;

Employment of SELPA staff to coordinate implementation of the local plan.

9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan:

Each Local Education Agency (LEA) member of the North Santa Cruz County SELPA shall ensure that interagency agreements and other means of interagency coordination are in effect to ensure services required for a free appropriate public education (FAPE) are provided.

Interagency agreements necessary to support the implementation of the local plan, and as required by legal mandates, have been developed with the following agencies: California Children's Services, Encompass Community Services, Head Start, San Andreas Regional Center.

Other interagency agreements will be developed as needed. Copies of these documents can be requested through the SELPA office.

Each LEA is responsible for obtaining and implementing all services as outlined in Individual Education Plans (IEPs) and Individual Family Service Plans (IFSPs) to ensure a free appropriate public education (FAPE).

When IEP services and placements are needed that are not available or accessible through the SELPA's interagency agreements, LEAs may choose to enter into a contractual agreement for services with a non-public agency (NPA) or non-public school (NPS) pursuant to the SELPA Master Contract.

The LEA representative shall review the master contract, create an individual services agreement (ISA), and review the IEP to ensure that all services agreed upon and specified in the IEP are provided. Each LEA that contracts with a nonpublic, nonsectarian school shall evaluate the placement of its student(s) in such schools on at least an annual basis and prior to placement as part of the annual IEP review. The LEA shall conduct at least one onsite monitoring visit each school year they have a student placed via a master contract.

The monitoring visit shall include:
A review of services provided through the ISA
A review of progress on goals
A review of progress on goals specific to a Behavior Intervention Plan (BIP)

An observation of the pupil during instruction
A walkthrough of the facility
Submit the findings of the monitoring visit to the California Department of Education (CDE) within 60 days of the visit.

All nonpublic school and nonpublic agency contractor services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq and within the professional scope of practice of each provider's license, certification and/or credential.

The contractor shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. The contractor shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to contractor.

10. For multi-LEA local plans, specify:

a. The responsibilities of each participating COE and LEA governing board in the policymaking process:

According to the Joint Powers Agreement, the formal adoption of policies shall be by majority vote of LEA representatives at the SECA. Policy proposals and suggested amendments to or revisions of existing policies shall be submitted and suggested to all members of the Governing Council in writing prior to a regularly scheduled Council meeting in which such proposed policies, amendments, or revisions shall be read and discussed. Policies will, barring emergencies, be adopted or amended after consideration at two meetings of the Council. Policies may be approved for interim application on one reading but will require a second reading for formal adoption. The agenda minutes shall be marked to indicate policy matters.

Directly following the approval or revision of any policy within the North Santa Cruz County SELPA, Superintendents are charged with the task to work with LEA Administrators and staff to implement all SELPA adopted policies and procedures.

Santa Cruz County Office of Education and LEA Governing Boards

The governing board of each LEA and the Santa Cruz County Office of Education shall approve its participation in the North Santa Cruz County Local Plan for Special Education.

The local governing board responsibilities include, but are not limited to:
Approval of the local plan;
Adoption of policies and procedures for special education programs and services within their districts;

Compliance with all elements of the local plan;
Input on SELPA policies and procedures through the superintendent of the LEA or County

b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan:

The Responsible Local Agency (RLA) is the Santa Cruz County Superintendent. The RLA and the Superintendents/Administrators of each LEA are responsible to their respective governing boards for the implementation of all elements of the local plan.

LEA and COE Superintendents

Serve as a member of the SECA;
Assist in the identification of special education program and service needs for the North Santa Cruz County SELPA through participation on the SECA; and
Communicate SELPA information to their governing boards.

LEA Special Education Administrators

LEA Special Education Administrators are responsible for the coordination of special education services and programs within their agencies and for the implementation of the local plan.

LEA Governing Boards

The governing board of each LEA shall approve its participation in the North Santa Cruz County Local Plan for Special Education. The local governing board responsibilities include, but are not limited to:
Approval of the local plan;
Adoption of policies and procedures for special education programs and services within their districts;
LEA compliance with all elements of the local plan;
Input on SELPA policies and procedures through the superintendent of the LEA; and,
Appointment of individuals to the CAC.

c. The responsibilities of each LEA and COE for coordinating the administration of the local plan:

Local Educational Agency (LEA) and County Office of Education (COE) Responsibilities:

Board policy of each LEA member of the North Santa Cruz County SELPA Local Plan shall indicate that the LEA is responsible for educating children with disabilities in the least restrictive

environment (LRE). Placement in special education programs or services occurs only when the nature or severity of the disability is such that the child's education, even with the use of modifications of the general education program, or use of supplementary aids or programs, cannot be achieved satisfactorily. Children with disabilities are served in their home districts whenever the needs identified on the individualized education program (IEP) can be met within the home district. However, it is recognized that some students have unique educational needs that cannot be met in their home districts. Because of such identified unique educational needs, some students receive services from other districts and/or the SCCOE within the SELPA.

LEA responsibilities include, but are not limited to:

Coordinating and conducting Child Find activities;
Developing and providing programs and services for all eligible students residing in the district and for students at private schools located in the district;
Identifying and serving students in medical, foster or LCI facilities;
Participating in state/district-wide assessments;
Operating all special education programs and services in accordance with state and federal laws and regulations;
Responding to compliance and due process complaints and implementing the decisions of compliance investigations or due process hearings;
Utilizing the same management information system, forms, procedures and guidelines as all other districts within the SELPA; and
Collecting and completing state and federal reporting requirements; including, but not limited to: timely submission of compliance and monitoring reports, self-reviews, comprehensive verification reviews, and other data submission as required by state and federal law.

LEA Governing Boards

The governing board of each LEA shall approve its participation in the North Santa Cruz County Local Plan for Special Education. The local governing board responsibilities include, but are not limited to:
Approval of the local plan;
Adoption of policies and procedures for special education programs and services within their districts;
LEA compliance with all elements of the local plan;
Input on SELPA policies and procedures through the superintendent of the LEA; and,
Appointment of individuals to the CAC.

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11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:

    a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan:

The AU is responsible for the recruitment of the SELPA Director. The selection of a candidate for the position of SELPA Director shall be the responsibility of the SECA. The SECA supervises, disciplines, and conducts the evaluation of the SELPA Director in conjunction with the RLA/AU in accordance with the personnel policies and practices of the Santa Cruz County Office of Education.

RLA/ AU Superintendent Responsibilities

Serve as a member of the SECA;
Serve as the employing agency for personnel who have responsibilities throughout the Local Plan Area. Such personnel will include, but not be limited to the SELPA Director and Program Specialists. Employment of such personnel will be in accordance with personnel policies and practices of the SCCOE and procedural employment policies approved by the SECA;
Employ appropriate classified personnel in support of the SELPA certificated staff;
Along with the SECA Chairperson, provide the evaluation of the SELPA administrator.

SELPA Administrator:

Comply with AU personnel policies and procedures under the direction and supervision of the SECA and AU.

Individual LEA SECA Responsibilities

Supervising the recruitment and selection process for the SELPA Director;
Providing direction to the SELPA Director;
Directing that data be gathered, interpreted, and reported regarding the implementation, administration and operation of the local plan;
Reviewing data in order to monitor planned and actual accomplishments of special education programs in the districts that comprise the local plan;
Review and approve amendments to the local plan, the SELPA annual service and budget plans;
Evaluate the SELPA Director.

b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA:

All funds flow from the State directly to the North Santa Cruz County (NSCC) Special Education Local Plan (SELPA) Administrative Unit (AU), which is the Santa Cruz County Office of Education. The SELPA Administrative Unit, in turn, allocates the funds to SELPA-member Local Education Agencies (LEAs or districts) according to the SELPA Allocation Plan.
The Allocation Plan has been adopted by the SECA and shall be reviewed at least annually.
The model distributes all funds pursuant to applicable state and federal regulations.

RLA/ Administrative Unit (AU)

The SECA has designated the SCCOE as the AU for the SELPA. The AU is the SELPA's fiscal agent and is responsible for receipt and distribution of special education funds for the operation of special education programs and services, pursuant to state and federal law.

The RLA/AU shall:

Establish appropriate record keeping procedures to be followed by each LEA for purposes of maintaining accurate fiscal and accounting records in accordance with state and federal requirements and submit required reports to the appropriate authorities; and

Recommend to the SECA a plan for the sharing of regionalized service funds when LEAs are required to perform duties related to staff development, fiscal and accounting reports or other data gathering activities associated with required reporting activities.
LEAs:

Member LEAs shall:

Contribute to, participate in, and receive the benefits of regionalized services;
Receive state and federal funding for special education in accordance with the SELPA AB602 Funding Allocation Plan;
Be responsible for all costs incurred in the provision of special education and related services, including but not limited to instruction, services, transportation, nonpublic school/agency placements, inter/intra SELPA placements, due process proceedings, complaints and attorney fees;

Document that all state and federal special education funds apportioned are used for the sole purpose of providing special education instruction and/or related services to identified students with disabilities; and
Return any special education apportionment not used solely for the purpose of providing special education instruction and/or related services to identified students with disabilities, if recaptured by the SELPA for reallocation to other LEAs.

In addition, each LEA acknowledges the obligation to maintain the level of general fund contribution towards the provision of special education services at a level equal to or greater than that of the prior year (Maintenance of Effort), in compliance with state and federal mandates.

SELPA Director

The SELPA shall adopt an annual budget plan at a public hearing scheduled at a SECA meeting in compliance with all legal mandates. The annual budget plan shall identify expected income and expenditures as required by state and federal laws.
In addition, the SELPA Director shall:
Monitor the appropriate use of federal, state and local funds allocated for special education programs; and
Prepare program and fiscal reports required by the State and submit in a timely manner in accordance with regulations and requirements.
Monitor and review the Allocation Plan with the SECA.

c. The operation of special education programs: education programs:

RLA/Local Educational Agency and Santa Cruz County Office of Education (SCCOE)/ AU Responsibilities:

The County Superintendent of Santa Cruz County shall be designated as the Superintendent of the Responsible Local Agency (RLA). The RLA Superintendent will serve as a member of the Special Education Coordinating Agency (SECA) and will have the responsibility for the coordination and implementation of the Local Plan in accordance with approved policies and procedures.

The Santa Cruz County Office of Education (hereinafter referred to as “SCCOE”) operates several types of programs, including Alternative Education Programs and Regional Special Educational Programs and services to meet a variety of student needs within the SELPA.

SELPA Director

The AU is responsible for the recruitment of the SELPA Director.

The SELPA Director assists in assuring that districts and county offices of education provide a full continuum of programs and services to students with disabilities and that these programs and services are provided according to all legal mandates. The SELPA Director provides support and resources to members of the public, including parents or guardians of individuals requiring special education who are receiving services under the local plan, including the availability of established due process and legal service options and procedures. In cooperation with the State Department of Education, the SELPA Director provides information to ensure that

all special education students receive due process of law.

Responsibilities of the SELPA Director – E. C. 56205 (D) (ii):
Under the direction of the RLA Superintendent and the SECA, the SELPA Director responsibilities shall include, but are not limited to:
Coordinating the implementation of all components of the local plan;
Preparing and implementing annual budget and service plans;
Developing, implementing, supervising, and evaluating regionalized services;
Overseeing the recruitment, supervision, and evaluation of SELPA staff;
Developing and implementing policies, procedures, and local agreements that will ensure that all students are provided with a free and appropriate public education;
Developing and maintaining interagency agreements with San Andreas Regional Center, California Children's Services, Head Start, and others as needed to ensure a full range of special education programs and services;
Ensuring appropriate use of federal, state, and local funds allocated for special education;
Preparing program and fiscal reports required by the LEAs, SELPA, and State Department of Education;
Developing and implementing a plan for personnel development, including training of staff and parents;
Providing technical assistance and consultation to LEAs in all areas of special education, including complaint and due process procedures;
Adopting and implementing a management information system;
Establishing and maintaining a positive relationship with all members of the SELPA;
Informing the superintendents of the status of the special education programs;

Local Educational Agency (LEA)

Board policy of each LEA member of the North Santa Cruz County SELPA Local Plan shall indicate that the LEA is responsible for educating children with disabilities in the least restrictive environment. Placement in special education programs or services occurs only when the nature or severity of the disability is such that the child's education, even with the use of modifications of the general education program or use of supplementary aids or programs, cannot be achieved satisfactorily. Children with disabilities are served in their home districts whenever the needs identified on the individualized education program (IEP) can be met within the home district. However, it is recognized that some students have unique educational needs that cannot be met in their home districts. Because of such identified unique educational needs, some students receive services from other districts and/or the SCCOE within the SELPA.

LEA responsibilities include, but are not limited to:

Coordinating and conducting Child Find activities;
Developing and providing programs and services for all eligible students residing in the district and for students at private schools located in the district;
Identifying and serving students in medical, foster or Licensed Children's Institutions (LCI)

facilities;
Participating in state/district-wide assessments;
Operating all special education programs and services in accordance with state and federal laws and regulations;
Responding to compliance and due process complaints and implementing the decisions of compliance investigations or due process hearings;
Utilizing the same management information system, forms, procedures and guidelines as all other districts within the SELPA; and
Collecting and completing state and federal reporting requirements; including, but not limited to: timely submission of compliance and monitoring self-reviews, and comprehensive verification reviews, and other data submission as required by state and federal law.

LEA Special Education Administrators

LEA special education administrators are responsible for the coordination of special education services and programs within their agencies and for the implementation of the local plan. Each LEA shall ensure that all students eligible for special education have access to the Common Core Curriculum, supplemental materials, equipment and supports to meet their individualized needs.

Programs for Early Childhood Special Education

The Memorandum of Understanding between North Santa Cruz County SELPA and San Andreas Regional Center outlines the services and responsibilities for children aged birth to three years. A description of programs for early childhood special education programs and services for children aged three through five years of age are outlined in the Annual Service Plan.

Access to Core Curriculum

Each LEA shall ensure that students with disabilities will have access to:
All required core curriculum including state adopted core curriculum and supplementary materials; and
Instructional materials and supports.

d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs:

SECA Responsibilities

Adopting SELPA policies, administrative regulations, procedures, resolutions, and guidelines for the management and implementation of special education programs and services within the SELPA;

Approving SELPA budgets and expenditures for regionalized services and SELPA Program Specialists;
Directing that data be gathered, interpreted, and reported regarding the implementation, administration and operation of the local plan;
Reviewing data in order to monitor planned and actual accomplishments of special education programs in the districts that comprise the local plan;
Receiving and reviewing an annual report of all due process and compliance complaints filed within the SELPA;
Recommending special education policy for adoption by governing boards;
Review and approve amendments to the local plan, the SELPA annual service and budget plans;
Review and approve program transfers;
Review and approve any changes in the income distribution model;

RLA Superintendent Responsibilities

Serve as a member of the SECA;
Receive and maintain accountability for the use of Regionalized Service funds appropriated to the SELPA;
Establish appropriate record keeping procedures to be followed by each LEA for purposes of maintaining accurate fiscal and accounting records in accordance with state and federal requirements and submit required reports to the appropriate authorities;
Provide technical support for the Management Information System (MIS) necessary to comply with the requirements of the State Department of Education; and,
Recommend to the SECA a plan for the sharing of regionalized service funds when LEAs are required to perform duties related to staff development, fiscal and accounting reports or other data gathering activities associated with required reporting activities.

Responsibilities of the SELPA Director – E. C. 56205 (D) (ii):

Under the direction of the RLA Superintendent and the SECA, the SELPA Director responsibilities shall include, but are not limited to:
Coordinating the implementation of all components of the local plan;
Preparing and implementing annual budget and service plans;
Developing, implementing, supervising, and evaluating regionalized services;
Overseeing the recruitment, supervision, and evaluation of SELPA staff;
Developing and implementing policies, procedures, and local agreements that will ensure that all students are provided with a free and appropriate public education;
Developing and maintaining interagency agreements with San Andreas Regional Center, California Children's Services, Head Start, and others as needed to ensure a full range of special education programs and services;
Ensuring appropriate use of federal, state, and local funds allocated for special education;
Preparing program and fiscal reports required by the LEAs, SELPA, and State Department of Education;

Developing and implementing a plan for personnel development, including training of staff and parents;
Providing technical assistance and consultation to LEAs in all areas of special education, including complaint and due process procedures;
Adopting and implementing a management information system;
Establishing and maintaining a positive relationship with all members of the SELPA;
Informing the superintendents of the status of the special education programs; and
Serving as an ex-officio member of the SECA and the CAC.

Administrative Unit (AU)

The SECA has designated the SCCOE as the AU for the SELPA. The AU is the SELPA's fiscal agent and is responsible for implementing the following functions:
Receipt and distribution of special education funds for the operation of special education programs and services, pursuant to state and federal law;

Funding Allocation Plan and Maintenance of Effort (MOE)

An income distribution model has been adopted by the SELPA and shall be reviewed and revised on a regular basis. The model distributes all funds pursuant to applicable state and federal regulations. Each LEA acknowledges the obligation to maintain the level of general fund contribution towards the provision of special education services at a level equal to or greater than that of the prior year (Maintenance of Effort), in compliance with state and federal mandates.

Annual Budget Plan

The SELPA shall adopt an annual budget plan at a public hearing scheduled at a SECA meeting in compliance with all legal mandates. The annual budget plan shall identify expected income and expenditures as required by state and federal laws.

12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments:

Specialized equipment and services shall be provided at the site where the Individual Education Program (IEP) team has determined the student will receive a free and appropriate public education (FAPE) in the least restrictive environment (LRE).

LEAs in North Santa Cruz County SELPA will comply with AB605 as written to provide continuity of access to assistive technology devices for students on IEPs if deemed necessary as part of a FAPE.

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Specialized Equipment and Services through Low Incidence Funding:

In order to increase opportunities to serve students with low incidence disabilities in the least restrictive environment, funding is provided from the state within the AB602 Allocation.

The low incidence funding supports the provision of specialized services and supports as outlined in Individual Education Programs (IEPs) for each pupil with a low incidence disability as defined in California Education Code Section 56026.5: “hearing impairments, vision impairments, severe orthopedic impairments, or any combination thereof.”

Low Incidence funding is legally the responsibility of the SELPA, including accountability of how the funds are used and reassignment of specialized books, materials and equipment within the SELPA and sharing with other SELPAs. To meet this responsibility, a Low Incidence Committee has been established, which is comprised of educators knowledgeable about low incidence disabilities. The North Santa Cruz County SELPA Low Incidence Committee has established procedures and guidelines for purchases through the Low Incidence fund.

Low Incidence Funds Funds for low incidence equipment, materials, and supplies, as well as for low incidence services are restricted for support of students in the low incidence disability categories: hearing impairment, deaf, visual impairment, severe orthopedic impairment, and deaf-blind. The funds are administered through the North Santa Cruz County SELPA as specified in the procedural handbook and include receipt of funds, distribution of funds, maintenance of an inventory, development of procedures for exchange of equipment, and reporting to the State.

Regionalized Services and Programs

The Santa Cruz County Office of Education provides regionalized services and programs throughout the SELPA in order to increase opportunities for students to receive specialized supports and services in the Least Restrictive Environment and to minimize the need to serve students at isolated sites or outside the SELPA.

Supports and services may include, but are not limited to:

Transition Services - (Students ages 16 and above, unless otherwise indicated on a student’s IEP. (EC 56345 (8))
Hard of Hearing Specialist
Deaf Specialist
Visually Impaired Specialist
Orthopedically Impaired Specialist
Deaf-Blind Specialist

Assurances

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As a condition of receiving funds for regionalized services and the direct instructional support of program specialists, the SELPA assures that all regionalized operations and services listed below are provided in accordance with the local plan:
A coordinated system of identification and assessment;
A coordinated system of procedural safeguards;
A coordinated system of staff development and parent education;
A coordinated system of curriculum development and alignment with the core curriculum;
A coordinated system of internal program review, evaluation of the effectiveness of the local plan, and implementation of a local plan accountability mechanism;
A coordinated system of data collection and management;
Coordination of interagency agreements;
Coordination of services to medical facilities;
Coordination of services to licensed children's institutions and foster homes;
Preparation and transmission of required SELPA reports;
Fiscal and logistical support of the CAC;
Coordination of career, vocational and transition services;
Coordination of transportation services for individuals with exceptional needs;
Means by which full educational opportunity is ensured; and
Fiscal administration and the allocation of state and federal funds.

Policies, Procedures, and Programs

Pursuant to *EC* sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 *United States Code* (*USC*) and in accordance with Title 34 *Code of Federal Regulations* (*CFR*) Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether, or not each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers; the document title; and the physical location where the policy can be found.

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1. Free Appropriate Public Education: 20 *USC* Section 1412(a)(1)

Policy/Procedure Number:	N/A
Document Title:	Notice of Procedural Safeguards/ Local Plan Assurance Statement/ Procedural Handbook (Chapter 4)
Document Location:	

"It shall be the policy of this LEA that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school." The policy is adopted by the SELPA

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as stated:

(●) Yes ( ) No

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2. Full Educational Opportunity: 20 *USC* Section 1412(a)(2)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that all children with disabilities have access to educational programs, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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3. Child Find: 20 *USC* Section 1412(a)(3)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and implemented to determine which children with disabilities are currently receiving needed special education and related services." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP): 20 *USC* Section 1412(a)(4)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement

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Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 *USC* Section 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 *USC* Section 1414 (d). It shall be the policy of this LEA that a of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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5. Least Restrictive Environment: USC Section 1412(a)(5)

Policy/Procedure Number: N/A

Document Title: Local Plan Assurance Statement

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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6. Procedural Safeguards: 20 *USC* Section 1412(a)(6)

Policy/Procedure Number: N/A

Document Title: Local Plan Assurance Statement

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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7. Evaluation: 20 *USC* Section 1412(a)(7)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

“It shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate.” The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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8. Confidentiality: 20 *USC* Section 1412(a)(8)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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9. Part C to Part B Transition: 20 *USC* Section 1412(a)(9)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that children participating in early intervention programs under the Individuals with Disabilities Education Act (IDEA), Part C, and who will participate in preschool

programs, experience a smooth and effective transition to preschool programs in a manner consistent with 20 *USC* Section 1437(a)(9). The transition process shall begin prior to the child's third birthday."The policy is adopted by the SELPA as stated:

◉ Yes ○ No

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10. Private Schools: 20 *USC* Section 1412(a)(10)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents." The policy is adopted by the SELPA as stated:

◉ Yes ○ No

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11. Local Compliance Assurances: 20 *USC* Section 1412(a)(11)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and-regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California *EC*, Part 30." The policy is adopted by the SELPA as stated:

◉ Yes ○ No

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12. Interagency: 20 USC Section 1412(a)(12)

Policy/Procedure Number:	N/A

SELPA: North Santa Cruz County SELPA | Fiscal Year: 2019-20

Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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13. Governance: 20 *USC* Section 1412(a)(13)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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14. Personnel Qualifications

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education

(CDE) about staff qualifications." The policy is adopted by the SELPA as stated:

◉ Yes ○ No

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15. Performance Goals and Indicators: 20 *USC* Section 1412(a)(15)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

◉ Yes ○ No

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16. Participation in Assessments: 20 *USC* Section 1412(a)(16)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs described in 20 *USC* Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps.." The policy is adopted by the SELPA as stated:

◉ Yes ○ No

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17. Supplementation of State, Local, and Federal Funds: 20 *USC* Section 1412(a)(17)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

SELPA: North Santa Cruz County SELPA | Fiscal Year: 2019-20

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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18. Maintenance of Effort: 20 *USC* Section 1412(a)(18)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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19. Public Participation: 20 *USC* Section 1412(a)(19)

Policy/Procedure Number:	N/A
Policy/Procedure Title:	Local Plan Assurance Statement
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public,including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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20. Suspension and Expulsion: 20 *USC* Section 1412(a)(22)

Policy/Procedure Number:	N/A
Document Title:	Local Plan Assurance Statement

SELPA: North Santa Cruz County SELPA | Fiscal Year: 2019-20

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures, and practices related to the development and implementation of the IEPs will be revised." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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21. Access to Instructional Materials: 20 *USC* Section 1412(a)(23)

Policy/Procedure Number: N/A

Document Title: Local Plan Assurance Statement

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National Instructional Materials Accessibility Standard." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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22. Over-identification and Disproportionality: 20 *USC* Section 1412(a)(24)

Policy/Procedure Number: N/A

Document Title: Local Plan Assurance Statement

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA to prevent the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

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23. Prohibition on Mandatory Medicine: 20 *USC* Section 1412(a)(25)

Policy/Procedure Number: N/A

SELPA: North Santa Cruz County SELPA | Fiscal Year: 2019-20

Document Title: Local Plan Assurance Statement

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

Administration of Regionalized Operations and Services

Pursuant to *EC* sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the direct instructional support provided by program specialists; and the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the reference number, document title, and the location (e.g., SELPA office) for each function:

1. Coordination of the SELPA and the implementation of the local plan:

Reference Number: N/A

Document Title: Local Plan

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

The governance structure of the SELPA is established by agreement among the governing boards of the member LEAs. It consists of the Special Education Coordinating Agency (SECA), the Special Education Council (SEC), and the Community Advisory Committee (CAC). The SELPA Director may convene additional advisory committees. The SELPA Director is responsible for coordination of the SELPA and implementation of the local plan.

The Responsible Local Agency (RLA) is the Santa Cruz County Superintendent. The RLA and the Superintendents/Administrators of each LEA are responsible to their respective governing boards for the implementation of all elements of the local plan.
LEA and COE Superintendents:
Serve as a member of the SECA;

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Description:

Assist in the identification of special education program and service needs for the North Santa Cruz County SELPA through participation on the SECA; and
Communicate SELPA information to their governing boards.

LEA Special Education Administrators: LEA Special Education Administrators are responsible for the coordination of special education services and programs within their agencies and for the implementation of the local plan.

LEA Governing Boards: The governing board of each LEA shall approve its participation in the North Santa Cruz County Local Plan for Special Education. The local governing board responsibilities include, but are not limited to:
Approval of the local plan;
Adoption of policies and procedures for special education programs and services within their districts;
LEA compliance with all elements of the local plan;
Input on SELPA policies and procedures through the superintendent of the LEA; and,
Appointment of individuals to the CAC.

2. Coordinated system of identification and assessment:

Reference Number: N/A

Document Title: Local Plan, SELPA Procedural Handbook

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

Direct Instructional support provided by the program specialist: N/A

Role of the RLA/AU: The AU conducts child find activities in accordance with the Local Plan and MOU.

Role of the Administrator of the SELPA: Ensure each LEA conducts child find activities. The SELPA will provide technical support to LEAs and guidance to parents, as needed. The SELPA will also participate in child find activities by establishing policies and procedures for the member LEAs and ensuring appropriate inter-agency agreements are in place.

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Description:

Role of the individual LEAs: Each LEA is responsible for identifying and assessing all students for whom they are responsible according to Child Find process and procedures.

CHILD FIND 20 USC § 1412 (a) (3)
It shall be the policy of the LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated, a practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

3. Coordinated system of procedural safeguards:

Reference Number: N/A

Document Title: Local Plan, SELPA Procedural Handbook (chapter 4)

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

Direct Instructional support provided by the program specialist: N/A

Role of the RLA/AU: The RLA/AU assists in complaints and provides technical assistance and guidance as requested.

Role of the Administrator of the SELPA: The SELPA provides alternate dispute resolution with districts as requested by parents and LEAs. The SELPA assists parents with filing complaints with the Office of Administrative Hearings when requested. The SELPA also assures procedural safeguards by providing technical assistance and guidance on forms and procedures to LEAs in the areas of assessment, identification, and placement. The SELPA will also provide parents with a copy of their procedural safeguards upon request and will maintain a copy on their website.

Role of the individual LEAs: The LEAs provide procedural safeguards to parents consistent with the education code, assist parents with understanding them, and ensure that they are implemented. The LEAs assist parents with filing complaints with the Office of Administrative Hearings when requested. The LEAs comply with procedures as outlined in state and federal law, and the SELPA Procedural Handbook.

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Description:

Procedural Safeguards
1. Initial and Annual Notice
Prior to the initial evaluation and assessment to determine eligibility, the service coordinator shall give written notice to the parent which shall include all required elements as outlined in 17 C.C.R. § 52160(a-c).
2. General Notice Requirements
a. Written notice shall be given to the parent of a child who is eligible or suspected of being eligible a reasonable time before SARC or a participating LEA proposes or refuses to initiate or change the identification, evaluation, assessment, placement, or early intervention services of a child or the child's family (17 C.C.R. § 52161(a)(1-2)).
b. The notice shall be in sufficient detail to inform the parent about the action being proposed or refused, the reasons for taking the action, and all procedural safeguards that are available (17 C.C.R. § 52161(b)(1-3)).
c.The notice shall be written using words that are understandable to the general public and provided in the language of the parent's choice, unless it is clearly not feasible to do so. SARC or the participating LEA shall ensure that the parent understands the notice. (17 C.C.R. § 52161(c)(1-2))
3. Consent
The service coordinator shall obtain written parental consent before the initial evaluation and assessment of a child is conducted and early intervention services are initiated. The child's record shall contain written evidence that the parent has been informed of all required information as specified in 17 C.C.R. § 52162. All parties must abide by the Procedural Safeguards as outlined in the Federal Law and relevant federal regulations. Parents will be informed of their rights to due process at the initial meeting with each agency and at each annual IFSP meeting. During the continuance of a dispute, a child may continue to receive the same level of early intervention services currently being provided by either agency as identified and agree upon in the IFSP until age three. If the dispute involves initial early intervention services, the child may receive the early intervention services identified and agreed to in the IFSP.

SAN ANDREAS and SCCOE agree to comply with all privacy requirements associated with child/family confidentiality as regulated by the Family Education Rights to Privacy Act (FERPA) and/or the Health Insurance Portability and Accountability Act (HIPA).

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4. Coordinated system of staff development and parent and guardian education:

Reference Number:	N/A
Document Title:	Local Plan
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: RLA Superintendent recommends to the SECA a plan for the sharing of regionalized service funds when LEAs are required to perform duties related to staff development, fiscal and accounting reports or other data gathering activities associated with required reporting activities. Participate in developing the management plan for staff development. Implement staff development. Role of the Administrator of the SELPA: On an annual basis input is collected from the Special Education Directors from member LEAs to determine the staff development needs that the SELPA is requested to provide. On an annual basis, the Community Advisory Committee will provide input on the parent and guardian education needs. The SELPA Administrator will provide needed training and supports as requested, or determined appropriate, for each LEA. Role of the individual LEAs: LEAs will determine their staff development and parent and guardian education, based on their local needs. They may seek technical assistance or input from the SELPA.

5. Coordinated system of curriculum development and alignment with the core curriculum:

Reference Number:	N/A
Document Title:	Local Plan
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: Provide guidance, technical assistance and staff development as requested or determined appropriate.

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Description:

Role of the Administrator of the SELPA: The SELPA Administrator will provide technical assistance and staff development as requested or determined appropriate.

Role of the individual LEAs: LEAs will determined their needs for curriculum development and alignment with the core curriculum, based on their local needs. LEAs conduct a needs assessment to inform staff development plans and calendar trainings.

6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system:

Reference Number: N/A

Document Title: Local Plan

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

Description:

Direct Instructional support provided by the program specialist: N/A

Role of the RLA/AU: See the "Memorandum of Understanding By and Between the North Santa Cruz County Special Education Local Plan Area and the Santa Cruz County Office of Education in addition to responsibilities stated below.

Role of the Administrator of the SELPA: The SELPA Administrator works collaboratively with the LEAs and RLA to review and evaluate the effectiveness of the local plan through monitoring activities, data collection and other activities deemed necessary by the Directors and/or Superintendents.

The Responsible Local Agency (RLA) is the Santa Cruz County Superintendent. The RLA and the Superintendents/Administrators of each LEA are responsible to their respective governing boards for the implementation of all elements of the local plan. LEA and COE Superintendents serve as a member of the SECA;
Assist in the identification of special education program and service needs for the North Santa Cruz County SELPA through participation on the SECA; and
Communicate SELPA information to their governing boards.
LEA Special Education Administrators are responsible for the

	coordination of special education services and programs within their agencies and for the implementation of the local plan. The governing board of each LEA shall approve its participation in the North Santa Cruz County Local Plan for Special Education. The local governing board responsibilities include, but are not limited to: Approval of the local plan; Adoption of policies and procedures for special education programs and services within their districts; LEA compliance with all elements of the local plan; Input on SELPA policies and procedures through the superintendent of the LEA; and, Appointment of individuals to the CAC. Individual LEAs review and monitor Annual Performance Reports, the California School Dashboard, and other data sources to ensure students with disabilities receive a free and appropriate public education. Individual LEAs also engage in monitoring activities as required by the CDE. All LEAs are required to submit data and information in a timely manner to the SELPA.

7. Coordinated system of data collection and management:

Reference Number:	N/A
Document Title:	Local Plan
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU:See the Memorandum of Understanding by and Between the North Santa Cruz County Special Education Local Plan Area and the Santa Cruz County Office Of Education. Role of the Administrator of the SELPA: The SELPA will approve the California Longitudinal Assessment and Pupil Data System (CALPADS) submission of each member LEA as required by the California Department of Education. The SELPA will provide technical assistance and training to LEAs as requested and/or deemed necessary by the SELPA. The SELPA will maintain a contract for a Special Education data management information system on behalf of the LEAs. The SELPA is responsible for timely and complete submission of items to the Department of Education.

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Role of the individual LEAs: The LEAs are responsible for data entry, quality and integrity. The LEAs will approve the California Longitudinal Assessment and Pupil Data System (CALPADS) submission as required by the California Department of Education (CDE). LEAs are responsible for timely and complete submission to the SELPA for review prior to submissions to the CDE.

8. Coordination of interagency agreements:

Reference Number:	N/A
Document Title:	Local Plan, Master Contracts, MOUs
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU:Provides technical support or assistance as needed and/or outlined in the Memorandum of Understanding by and between the North Santa Cruz County SELPA and Santa Cruz County Office of Education. Role of the Administrator of the SELPA: The SELPA Administrator meets, serves on committees and collaborates with agencies to revise, create, review or develop interagency agreements. The SELPA Administrator will ensure that interagency agreements are in place as required by California Education Code, and provide technical assistance and dispute resolution as needed. Role of the individual LEAs:Through their representative to the Superintendents' Council, the LEAs will approve and implement interagency agreements as appropriate.

9. Coordination of services to medical facilities:

Reference Number:	N/A
Document Title:	Local Plan

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Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU:The RLA/AU will assist in providing regionalized supports or services as needed. Role of the Administrator of the SELPA: The SELPA will facilitate the coordination of these services by the designated LEAs. Role of the individual LEAs: Individuals with exceptional needs who are placed in a public hospital, state licensed children's hospital, psychiatric hospital, proprietary hospital, or a health facility for medical purposes are the educational responsibility of the local educational agency in which the hospital or facility is located. The LEA will coordinate services and provide as necessary.

10. Coordination of services to licensed children's institutions and foster family homes:

Reference Number:	N/A
Document Title:	Local Plan, AB 602 Allocation Plan
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: The Santa Cruz County Office of Education serves as the district of residence for those students residing in LCIs within the SELPA's physical boundaries. Special education funds are used to support the education of students residing in an LCI: a. Students residing in an LCI within the SELPA are served in special education classes within the SELPA. Students may receive placement and services in a LEA-operated program, regional program, or NPS as determined by the student's Individual Education Program ("IEP"). Funding for these students' educational placements is paid by AB602 dollars prior to the distribution of funds to the districts. Role of the Administrator of the SELPA: The SELPA will help facilitate the coordination of these services and funding. In addition, the SELPA office will take an active role in working with other agencies regarding the appropriate implementation of laws and regulations regarding notice

	for LCI students being placed within the SELPA. Role of the individual LEAs: Special education services for students with disabilities residing in foster family homes or licensed children's institutions shall be the responsibility of the district in which the foster family home is located, unless based on education code there is another district of special education accountability which would be responsible. Students living in a foster family home are served by the LEA where the foster family home is located.

11. Preparation and transmission of required special education local plan area reports:

Reference Number:	N/A
Document Title:	Local Plan, MOU
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: See the Memorandum of Understanding by and between the North Santa Cruz County Special Education Local Plan Area and the Santa Cruz County Office of Education. Role of the Administrator of the SELPA: The SELPA Administrator will ensure timely transmission of required reports and provide technical assistance to LEAs in completing those reports. Role of the individual LEAs: Individual LEAs will work collaboratively to compile necessary information and submit required data in order for the SELPA to submit timely reports.

12. Fiscal and logistical support of the CAC:

Reference Number:	N/A
Document Title:	Local Plan, CAC By-Laws, MOU with AU
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: Recruit a representative to the CAC.

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Description:	Role of the Administrator of the SELPA: The SELPA will provide fiscal and logistical support for CAC meetings, events, and trainings. Role of the individual LEAs: LEAs are responsible for recruiting representatives to serve on the CAC. The LEA Board is responsible for approving the CAC representative. LEA Directors shall facilitate communication between their CAC representative and the LEA.

13. Coordination of transportation services for individuals with exceptional needs:

Reference Number:	N/A
Document Title:	Local Plan, SELPA Procedural Handbook (chapter 7)
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: N/A Role of the Administrator of the SELPA: The SELPA will provide technical assistance as requested. Role of the individual LEAs: Each member LEA is responsible for providing transportation for their students with disabilities as determined by their IEP teams.

14. Coordination of career and vocational education and transition services:

Reference Number:	N/A
Document Title:	Local Plan, AB 602 Allocation Plan, SELPA Procedural Handbook (chapter 8)
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: Provides regionalized transition services and programs to students served in programs operated by the County Office of Education.

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Role of the Administrator of the SELPA: The SELPA Administrator will provide technical assistance and staff development as needed. The SELPA Administrator will ensure appropriate interagency agreements are in place and facilitate connections to agencies, as appropriate.

Role of the individual LEAs: Each LEA will provide and/or contract regionally for the appropriate career and vocational education and transition services as required under state and federal law.

15. Assurance of full educational opportunity:

Reference Number: N/A

Document Title: Local Plan

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

Description:

Direct Instructional support provided by the program specialist: N/A

Role of the RLA/AU: The RLA assures pupils have full educational opportunity regardless of the district of special education accountability.

Role of the Administrator of the SELPA: The SELPA administrator shall coordinate with LEAs to provide local and regional programs that provide a full continuum of services to students residing within the SELPA. Through approval of the Annual Services Plan the SELPA will ensure that the full continuum of services is provided. The SELPA will assist with Inter-SELPA Transfers, as needed. Additionally, professional development and technical assistance is available upon request or as determined to be needed by the SELPA to LEAs and/or nonpublic schools.

Role of the individual LEAs: Each LEA is responsible for providing all necessary services to its students through a full continuum of services. Services are also provided through local and/or regionalized programs and providers.

16. Fiscal administration and the allocation of state and federal funds pursuant to *EC* Section 56836.01—The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting of special education funding.

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Reference Number:	N/A
Document Title:	Local Plan, AB 602 Allocation Plan, Joint Powers Agreement, MOU between SELPA and AU
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	Direct Instructional support provided by the program specialist: N/A Role of the RLA/AU: All funds flow from the State directly to the North Santa Cruz County (NSCC) Special Education Local Plan Area (SELPA) Administrative Unit (AU), which is the Santa Cruz County Office of Education (SCCOE). The SELPA Administrative Unit (AU), in turn, allocates the funds to SELPA-member Local Education Agencies (LEAs or districts) according to the SELPA AB602 Allocation Plan. An income distribution model has been adopted by the SELPA and shall be reviewed and revised on a regular basis. The model distributes all funds pursuant to applicable state and federal regulations. Each LEA acknowledges the obligation to maintain the level of general fund contribution towards the provision of special education services at a level equal to or greater than that of the prior year (Maintenance of Effort), in compliance with state and federal mandates.The County Superintendent of the Santa Cruz County Office of Education shall be designated as the Superintendent of the Responsible Local Agency (RLA). The RLA Superintendent will serve as a member of the Special Education Coordinating Agency (SECA) and will have the responsibility for the coordination and implementation of the Local Plan in accordance with approved policies and procedures. RLA Superintendent Responsibilities: Serve as a member of the SECA; Receive and maintain accountability for the use of Regionalized Service funds appropriated to the SELPA; Establish appropriate record keeping procedures to be followed by each LEA for purposes of maintaining accurate fiscal and accounting records in accordance with state and federal requirements and submit required reports to the appropriate authorities; Recommend to the SECA a plan for the sharing of regionalized service funds when LEAs are required to perform duties related to staff development, fiscal and accounting reports or other data gathering

activities associated with required reporting activities.

Administrative Unit (AU): The SECA has designated the SCCOE as the AU for the SELPA. The AU is the SELPA's fiscal agent and is responsible for implementing the following functions according to an MOU between the AU and SELPA:
Receipt and distribution of special education funds for the operation of special education programs and services, pursuant to state and federal law;

Role of the Administrator of the SELPA: The SELPA Administrator will facilitate the distribution of funds in accordance to the funding allocation plan approved by the Superintendents' Council. The SELPA Administrator will also facilitate the Annual Budget Plan.

Role of the individual LEAs: Each LEA through their representative to the Superintendents' Council, determine and approve the allocation of funds to the member LEAs and the Annual Budget Plan. The LEAs will also submit required fiscal reports as required by state and federal laws.

17. Direct instructional program support that maybe provided by program specialists in accordance with *EC* Section 56368:

Reference Number:	N/A
Document Title:	Local Plan
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

Direct Instructional support provided by the program specialist: North Santa Cruz County SELPA does not employ a Program Specialist. However, a program specialist is a specialist who holds a valid special education credential, clinical services credential, health services credential, or a school psychologist authorization and has advanced training and related experience in the education of individuals with exceptional needs and a specialized in-depth knowledge in preschool disabilities, career vocational development, or one or more areas of major disabling conditions.

(b) A program specialist may do all the following:

(1) Observe, consult with, and assist resource specialists, designated

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instruction and services instructors, and special class teachers.

(2) Plan programs, coordinate curricular resources, and evaluate effectiveness of programs for individuals with exceptional needs.

(3) Participate in each school's staff development, program development, and innovation of special methods and approaches.

(4) Provide coordination, consultation and program development primarily in one specialized area or areas of his or her expertise.

(5) Be responsible for assuring that pupils have full educational opportunity regardless of the district of residence.

Role of the RLA/AU: N/A

Role of the Administrator of the SELPA: N/A
Role of the individual LEAs: N/A

Special Education Local Plan Area Services

1. A description of programs for early childhood special education from birth through five years of age:

Reference Number:	N/A
Document Title:	Local Plan, MOU with SARC, SELPA Procedural Handbook (chapter 2)
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

The Early Start Program (ESP) is collaboration between the San Andreas Regional Center (SARC) and the Santa Cruz County Office of Education (SCCOE). The ESP, through SCCOE or private infant programs contracted by SARC, shall include services specifically designed to meet the unique needs of infants, from birth to three years of age, and their families. The primary purpose of an early education program is to enhance development of the infant in the context of their family. To meet this purpose, the program shall focus upon both the infant and their family, and may include home visits, group services, family involvement, and/or parent education activities. Services shall be provided in the natural (home, community) environment whenever possible. Early Start Programs shall include, as program options, home-based services and group services. Early Start is a year round

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Description:

program, continuous services to meet the needs of the child. IDEA Part C 20 USC 1432 SEC, 632. (4) Early Intervention Services. Education is payer of last resort for Solely Low Incidence (SLI) and is responsible for providing a year round program (Title 17 Regulations, Section Home-based and group CHAPTER 2 3 Revised 2017-2018 services will be provided through a transdisciplinary team consisting of the parent and a group of professionals from various disciplines. The frequency of home-based services shall be weekly, bi-weekly or monthly, depending on the needs of the infant and the family. Early education services may also be provided through both home visits and group settings with other infants. The frequency of group services shall not exceed three hours a day for up to, and including, three days a week, and shall be determined on the basis of the needs of the infant and the family. Parent involvement/ education activities are provided in conjunction with home based and group services. (EC 56424-56426.2)

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator:

Reference Number: N/A

Document Title: Local Plan

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

Description:

Members of the public, including parents or guardians of students with disabilities, may address questions or concerns by contacting their administrator directly.
Members of the public, including parents or guardians of students with disabilities, may address questions or concerns to the governing boards of each LEA, the SECA, and/or the CAC by contacting the governing body, individual administrator, clerk of the LEA Board and/or attending the SECA, CAC or LEA Board meeting and stating questions or concerns during the public comment session.

3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Reference Number: N/A

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Document Title:	Local Plan
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
Description:	In the event of a disagreement between LEAs, LEAs and the AU, LEAs and/or the AU and the SELPA regarding the distribution of funding, responsibility for service provision and any other governance activities specified in the Local Plan, it is the intent of the Governing Board that issues will be resolved at the lowest level possible with final appeal to SECA. If an LEA disagrees with a decision or practice of another agency or the SELPA, that LEA has a responsibility to discuss and attempt to resolve the disagreement with the party, or parties, directly involved. The parties involved will present their issues to their respective Superintendents, or designees, who will attempt to resolve the matter. Either party may request the assistance of the SELPA Administrator, or their designee, or the Chair of the SELPA Governing Board (SECA). If this process fails, the parties may pursue a hearing on the issues and resolution with the SECA. If any party involved in the disagreement is a voting member on the SELPA Governing Board, they shall excuse themselves from the vote if voting is required as part of the resolution to the dispute. This is intended to resolve disagreement, but not intended to undermine local authority. If either party disagrees with the recommendation of SECA, and the dispute relates to the distribution of funding, the responsibility of service provision or other governance activities specified within the Local Plan, the party may submit the dispute to mediation. Any dispute unresolved in mediation, arising from a dispute that relates to the distribution of funding, the responsibility for service provision or other governance activities specified in the Local Plan shall be settled by arbitration.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized:

Reference Number:	N/A
Document Title:	Local Plan, SELPA Procedural Handbook (chapter 1)
	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060;

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Document Location:	www.nsccselpa.org
Description:	The Student Study Team (SST) is a regular education function. It is a process of reviewing individual student issues pertaining to educational performance and planning instructional interventions to be implemented in the regular classroom. Although specialists, such as school psychologists, speech/language pathologists, and resource specialists may be involved in the SST process, the SST is not a special education function and as such is not subject to the associated restrictions and timelines. A special education referral may be appropriate after interventions have been implemented. As a regular education function, the SST team also helps with mainstreaming strategies for those students who are already receiving special education and related services. A student suspected of having a disability under the provisions of Section 504 of the Rehabilitation Act of 1973, will be assessed by a process defined through local board policies and procedures. The referrals will be coordinated with school site procedures for referral of students with special needs that cannot be met with modifications of the regular instructional program, including referrals from student intervention teams, such as the Student Study Team. A child shall be referred for special education and related services only after the resources of the regular education program have been considered and, where appropriate, utilized. (EC 56303)

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Reference Number:	N/A
Document Title:	Local Plan, Master Contract, SELPA Procedural Handbook (chapter 11)
Document Location:	SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org
	Each LEA that contracts with a nonpublic, nonsectarian school shall evaluate the placement of its student(s) in such schools on at least an annual basis and prior to placement. The LEA shall conduct at least one onsite monitoring visit each school year they have a student placed via a master contract. The monitoring visit shall include: A review of services provided through the ISA; A review of progress on goals; A review of progress on goals specific to a BIP;

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Description:

An observation of the pupil during instruction;
A walkthrough of the facility.
Submit the findings of the monitoring visit to the CDE within 60 days of the visit.
The LEA representative shall review the master contract, the individual services agreement, and the IEP to ensure that all services agreed upon and specified in the IEP are provided. Nonpublic, nonsectarian schools are required by a master contract and the IEP to annually evaluate the student to determine if they are making appropriate educational progress.
The LEA representative shall collaboratively review with the nonpublic, nonsectarian school the evaluations conducted by the nonpublic, nonsectarian school to ensure that they were appropriate and valid for measuring student progress. The LEA may choose to administer additional assessments as necessary, with parent consent where required, to determine whether the student is making adequate educational progress.

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances described in *EC* 56026(c)(4)) who has been incarcerated in a county jail and remains eligible for special education services:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (*EC* Section 56040)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (*EC* Section 56041)

Reference Number: N/A

Document Title: Local Plan

Document Location: SELPA Office, 400 Encinal Street, Santa Cruz, CA 95060; www.nsccselpa.org

Our County Jail has a waiver to house students until they are 21 years of age. The Santa Cruz County Office of Education provides services

SELPA	North Santa Cruz County SELPA	Fiscal Year	2019-20

Description: per the IEP through their staff and/or through the Career Advancement Charter (also under the Santa Cruz County Office of Education).

LOCAL PLAN

Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

July 2019

Fiscal Year: 2020-21

D. Budget Plan

Each special education local plan area (SELPA) must have a responsible local agency (RLA) or an Administrative Unit (AU), which is the legal entity that receives funds and is responsible for seeing that every eligible child receives appropriate services.

Public Hearing Notice Posting Date: 05/04/2020

The Budget Plan was adopted at a SELPA public hearing on (date): 05/21/2020

Projected special education budget funding, revenues, and expenditures by local educational agency (LEA), including supplemental aids and services to meet the needs of students with special needs as defined by the Individuals with Disabilities Education Act (IDEA) placed in regular education classrooms and environments and special education services to students with low incidence disabilities are specified in **Attachments II–V**. Enter the following information:

SELPA Name	North Santa Cruz County SELPA
RLA or AU Name	Santa Cruz County Office of Education
Number of LEAs	13

SELPA Mission Statement—(this field is optional)

SELPA Beliefs—(this field is optional)

SELPA Support Provided to Local Educational Agencies

The North Santa Cruz County SELPA provides support in all areas related to: fiscal, programmatic, legal, professional development, alternative dispute resolution, and

Special Education Revenue by Source

Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

Assembly Bill (AB) 602 State Aid		$ 4,512,997	24.42%
AB 602 Property Taxes		$ 7,497,245	40.57%
Federal IDEA Part B		$ 4,005,543	21.67%
Federal IDEA Part C		$ 102,304	0.55%
State Infant/Toddler		$ 861,090	4.66%
Preschool		$ 0	0.00%
State Mental Health		$ 1,257,730	6.81%
Federal Mental Health		$ 224,967	1.22%
Other:	Supporting Inclusive Practices	$ 20,000	0.11%
Other:			0.00%
Total Revenue:		$ 18,481,876	100.00%

Using the form templates provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

Total Budget by Object Codes

Using the fields below, identify the total projected expenditures by object code, description, amount, and percent of total expenditures.

Object Code 1000—Certificated Salaries:	$ 15,869,179	30.74%
Object Code 2000—Classified Salaries:	$ 7,936,954	15.37%
Object Code 3000—Employee Benefits:	$ 12,062,330	23.36%
Object Code 4000—Supplies:	$ 523,908	1.01%
Object Code 5000—Services and Operations:	$ 13,120,833	25.42%
Object Code 6000—Capital Outlay:	$ 76,539	0.15%
Object Code 7000—Other Outgo and Financing:	$ 2,036,414	3.94%
Total Expenditures:	$ 51,626,157	100.00%

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

Federal and State Revenue Summary

Using the fields below, identify the funding by revenue jurisdiction and percent of total budget.

State Special Education Revenues	$ 6,631,817	16.32%
Federal Revenues	$ 4,250,510	10.46%
Local Contribution	$ 29,745,168	73.21%
Total Revenue Summary:	$ 40,627,495	100.00%

Using the form template provided in **Attachment IV**, complete a distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

Special Education Local Plan Area Allocation Plan

Describe the basic premise of the SELPA Allocation Plan for distributing dollars as closely as possible to how they are earned.

NSCC SELPA allocation plan distributes dollars under AB602 based on the higher of current year and prior year ADA.

Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

NSCC SELPA distributes IDEA revenues based on special education pupil count.

Special Education Local Plan Area Operating Expenditures

Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses.

Certificated Salaries Code:	1000	Amount:	$ 101,813	21.58%
Classified Salaries Code:	2000	Amount:	$ 57,723	12.24%
Employee Benefits Code:	3000	Amount:	$ 80,601	17.09%
Supplies Code:	4000	Amount:	$ 68,937	14.61%
Services and Operations Code:	5000	Amount:	$ 162,677	34.48%
Capital Outlay Code:	6000	Amount:	$ 0	0.00%
Other Outgo/Financing Code:	7000	Amount:	$ 0	0.00%
Total Operating Expenditures:			$ 471,751	100.00%

Include a description of the expenditures identified under object code 7000:

Projected Expenditures for Supplemental Aids and Services in the Regular Classroom for Students with Low Incidence Disabilities

Enter the total revenue expenditures for supplemental aids and services for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence disabilities.

Total Federal and State Revenue Expenditures for Supplemental Aids and Services in the Regular Classroom Setting	$ 1,115,019
Percent of Total LEA Federal and State Revenue Expenditures for Supplemental Aids and Services in the Regular Classroom Setting	2.74%
Total Projected Expenditures for Students with Low Incidence Disabilities	$ 19,516,833
Percent of Total LEA Federal and State Revenue Expenditures for Students with Low Incidence Disabilities	48.04%

LOCAL PLAN

Attachments

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

July 2019

Version 0719

Local Plan Attachment Packet

Downloading Attachment Templates

Download the local plan attachment packet from the California Department of Education (CDE) website. If the Special Education Local Plan Area (SELPA) has 20 or fewer local educational agencies (LEAs) participating in the local plan, only the main attachment packet is required to be included in the local plan. However, if the SELPA has more than 20 LEAs participating in the local plan, SELPAs will be required to insert additional attachment pages as follows:

1. Download the local plan attachment packet from the CDE local plan web page and “Save” to a SELPA computer.
2. If the SELPA has more than 20 participating LEAs, download each of the additional attachment files located on the CDE local plan web page and “Save” to a SELPA computer.
3. Open the local plan “Attachment Packet,” select “View.”
4. Select “Show/Hide.”
5. Select “Navigation Panes.”
6. Select “Page Thumbnails.”
7. To select the appropriate attachment in the left hand window. “Right-click” the computer mouse on the corresponding attachment page (Attachments I through VII) to be added and select “Insert Pages” “From File.”
8. Navigate to where the additional attachment files were saved on the SELPA’s computer and select the file to be inserted.
9. Enter the location (e.g. after page 4 of 14) where the file will be inserted and select “Ok.”
10. To delete unused pages, select the pages (hold the "Shift" or "Crtl" key to select multiple pages) to be deleted in the thumbnails panel and press the "delete" button on the keyboard.

The SELPA must insert pages for **each** of the attachments sufficient to accommodate the number of participating LEAs.

IMPORTANT:

The SELPA need only enter the name of each LEA one time on Attachment I. The entries will populate all other attachments with LEA information as long as there is a sufficient number of corresponding fields.

Attachment I—Local Educational Agencies Participating in the Local Plan Fiscal Year: 2020

Enter the CDE issued county/district/school code (CDS) and the full name for each LEA participating in the local plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code* (*EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c) SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a local plan to the State Board of Education (SBE) for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

SELPA: NORTH SANTA CRUZ COUNTY

Total number of LEAs participating in the SELPA local plan: 13

CDS Code	LEA Name	CDS Code	LEA Name
44-69732	Bonny Doon Union Elementary	44-75432	Scotts Valley Unified
44-10447	Santa Cruz County Superintendent	44-69849	Soquel Union Elementary
44-69823-4430187	Delta Charter	44-40832	North Santa Cruz County SELPA
44-69757	Happy Valley Elementary		
44-69765	Live Oak Elementary		
44-69773	Mountain Elementary		
44-69781	Pacific Elementary		
44-10447-4430252	Pacific Collegiate Charter		
44-69807	San Lorenzo Valley Unified		
44-40261	Santa Cruz City Schools		

Attachment II

Attachment II—Projected Special Education Revenue by Local Educational Agency

Fiscal Year: 2020

SELPA NORTH SANTA CRUZ COUNTY

For each LEA participating in the local plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA):

Local Educational Agency	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Preschool	State Mental Health	Federal Mental Health	Total
Bonny Doon Union Elementary	-$ 161,830			$ 16,867			$ 7,489		-$ 137,474
Santa Cruz County Superintendent	$ 468,772	$ 7,497,245	$ 102,304	$ 401,642	$ 861,090		$ 333,093	$ 224,967	$ 9,889,113
Delta Charter	$ 42,049			$ 22,478			$ 20,410		$ 84,937
Happy Valley Elementary	$ 55,474			$ 13,504			$ 5,369		$ 74,347
Live Oak Elementary	-$ 53,022			$ 438,430			$ 86,541		$ 471,949
Mountain Elementary	$ 61,742			$ 22,060			$ 7,192		$ 90,994
Pacific Elementary	$ 49,461			$ 25,027			$ 5,592		$ 80,080
Pacific Collegiate Charter	$ 292,283			$ 36,524			$ 25,975		$ 354,782
San Lorenzo Valley Unified	$ 1,541,871			$ 745,138			$ 258,829		$ 2,545,838
Santa Cruz City Schools	-$ 57,892			$ 1,392,118			$ 300,846		$ 1,635,072

Attachment II—Projected Special Education Revenue by Local Educational Agency (continued) Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

Continue entering information specific to each LEA by funding source:

Local Educational Agency	AB 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Preschool	State Mental Health	Federal Mental Health	Total
Scotts Valley Unified	-$ 314,307			$ 485,493			$ 116,098		$ 287,284
Soquel Union Elementary	$ 85,261			$ 391,661			$ 90,296		$ 567,218
North Santa Cruz County SELPA	$ 379,418			$ 14,601			$ 0		$ 394,019
									$ 0
									$ 0
									$ 0
									$ 0
									$ 0
									$ 0
									$ 0

Attachment III

Attachment III—Projected Expenditures by Object Code by Local Educational Agency

Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

Local Educational Agency	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Total
Bonny Doon Union Elementary	$ 82,598	$ 0	$ 13,471	$ 1,000	$ 197,011	$ 0	$ 4,200	$ 298,281
Santa Cruz County Superintendent	$ 2,857,497	$ 2,609,633	$ 3,855,962	$ 154,458	$ 1,471,421	$ 0	$ 656,243	$ 11,605,213
Delta Charter	$ 78,456	$ 37,840	$ 17,118	$ 1,000	$ 41,491	$ 0	-$ 1,062	$ 174,843
Happy Valley Elementary	$ 53,767	$ 0	$ 9,364	$ 1,236	$ 27,853	$ 0	$ 3,578	$ 95,799
Live Oak Elementary	$ 1,393,699	$ 597,739	$ 730,882	$ 40,173	$ 813,402	$ 0	$ 0	$ 3,575,894
Mountain Elementary	$ 87,127	$ 0	$ 32,357	$ 1,659	$ 13,000	$ 0	$ 0	$ 134,143
Pacific Elementary	$ 61,720	$ 20,000	$ 28,333	$ 1,200	$ 105,877	$ 0	$ 0	$ 217,130
Pacific Collegiate Charter	$ 208,582	$ 9,495	$ 64,722	$ 968	$ 59,226	$ 0	$ 0	$ 342,994
San Lorenzo Valley Unified	$ 1,927,416	$ 818,655	$ 1,131,310	$ 45,497	$ 1,221,263	$ 27,395	$ 560,100	$ 5,731,635
Santa Cruz City Schools	$ 6,623,485	$ 2,746,602	$ 4,525,099	$ 137,218	$ 5,093,699	$ 40,098	$ 808,756	$ 19,974,957

Attachment III

Attachment III—Projected Expenditures by Object Code by Local Educational Agency (continued)

Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

Local Educational Agency	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Total
Scotts Valley Unified	$ 1,033,067	$ 321,866	$ 798,557	$ 40,252	$ 3,162,598	$ 0	$ 4,600	$ 5,360,940
Soquel Union Elementary	$ 1,359,951	$ 717,401	$ 774,555	$ 30,311	$ 751,314	$ 9,046	$ 0	$ 3,642,577
North Santa Cruz County SELPA	$ 101,813	$ 57,723	$ 80,601	$ 68,937	$ 162,677	$ 0	$ 0	$ 471,751
								$ 0
								$ 0
								$ 0
								$ 0
								$ 0
								$ 0
								$ 0

Attachment IV

Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

Enter the total SELPA federal funding to be distributed to LEAs: $ 4,250,510

Enter the total SELPA state funding to be distributed to LEAs: $ 6,631,817

Local Educational Agency	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total LEA State and Federal Funding
Bonny Doon Union Elementary	$ 16,867	0%	-$ 154,341	-2%	$ 343,838	-$ 137,474
Santa Cruz County Superintendent	$ 626,609	15%	$ 3,782,672	57%	$ 182,755	$ 4,409,281
Delta Charter	$ 22,478	1%	$ 62,459	1%	$ 0	$ 84,937
Happy Valley Elementary	$ 13,504	0%	$ 64,843	1%	$ 0	$ 78,347
Live Oak Elementary	$ 444,430	10%	$ 33,519	1%	$ 2,630,628	$ 477,949
Mountain Elementary	$ 22,060	1%	$ 68,934	1%	$ 28,329	$ 90,994
Pacific Elementary	$ 25,027	1%	$ 55,053	1%	$ 140,378	$ 80,080
Pacific Collegiate Charter	$ 36,524	1%	$ 318,258	5%	$ 0	$ 354,782
San Lorenzo Valley Unified	$ 751,138	18%	$ 1,800,700	27%	$ 3,706,848	$ 2,551,838
Santa Cruz City Schools	$ 1,392,118	33%	$ 242,954	4%	$ 15,766,598	$ 1,635,072

Attachment IV—Projected Revenue by Federal, State, Local Funding Source by Local Educational Agency (continued) Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

Enter the total SELPA federal funding to be distributed to LEAs: $ 4,250,510

Enter the total SELPA state funding to be distributed to LEAs: $ 6,631,817

Local Educational Agency	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total LEA State and Federal Funding
Scotts Valley Unified	$ 485,493	11.42%	-$ 198,209	-2.99%	$ 4,421,955	$ 287,284
Soquel Union Elementary	$ 397,661	9.36%	$ 175,557	2.65%	$ 2,523,840	$ 573,218
North Santa Cruz County SELPA	$ 16,601	0.39%	$ 379,418	5.72%	$ 0	$ 396,019
		0.00%		0.00%		$ 0
		0.00%		0.00%		$ 0
		0.00%		0.00%		$ 0
		0.00%		0.00%		$ 0
		0.00%		0.00%		$ 0
		0.00%		0.00%		$ 0
		0.00%		0.00%		$ 0

Attachment V

Attachment V— Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

SELPA: NORTH SANTA CRUZ COUNTY

Fiscal Year: 2020

Enter the revenue allocated to each LEA for supplemental aids and services for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence disabilities.

Local Educational Agency	Total Federal and State Revenue	Supplemental Aids/Services in Regular Classroom	Percent of Total LEA Federal and State Revenue Supplemental Aids	Students with Low Incidence Disabilities	Percent of Total LEA Federal and State Revenue Low Incidence
Bonny Doon Union Elementary	-$ 137,474	$ 63,000	-45.83%	$ 167,881	-122.12%
Santa Cruz County Superintendent	$ 4,409,281	$ 89,520	2.03%	$ 7,530,446	170.79%
Delta Charter	$ 84,937	$ 0	0.00%	$ 0	0.00%
Happy Valley Elementary	$ 78,347	$ 7,566	9.66%	$ 0	0.00%
Live Oak Elementary	$ 477,949	$ 0	0.00%	$ 231,665	48.47%
Mountain Elementary	$ 90,994	$ 0	0.00%	$ 0	0.00%
Pacific Elementary	$ 80,080	$ 21,879	27.32%	$ 0	0.00%
Pacific Collegiate Charter	$ 354,782	$ 0	0.00%	$ 0	0.00%
San Lorenzo Valley Unified	$ 2,551,838	$ 461,563	18.09%	$ 1,401,030	54.90%
Santa Cruz City Schools	$ 1,635,072	$ 373,265	22.83%	$ 7,373,524	450.96%

Attachment V— Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities (continued)

SELPA: NORTH SANTA CRUZ COUNTY

Fiscal Year: 2020

Enter the revenue allocated to each LEA for supplemental aids and services for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence disabilities.

Local Educational Agency	Total LEA Federal and State Revenue	Supplemental Aids/Services in Regular Classroom	Percent of Total LEA Federal and State Revenue Supplemental Aids	Students with Low Incidence Disabilities	Percent of Total LEA Federal and State Revenue Low Incidence
Scotts Valley Unified	$ 287,284	$ 56,627	19.71%	$ 1,919,052	668.00%
Soquel Union Elementary	$ 573,218	$ 0	0.00%	$ 841,635	146.83%
North Santa Cruz County SELPA	$ 396,019	$ 41,600	10.50%	$ 51,600	13.03%
	$ 0		0.00%		0.00%
	$ 0		0.00%		0.00%
	$ 0		0.00%		0.00%
	$ 0		0.00%		0.00%
	$ 0		0.00%		0.00%
	$ 0		0.00%		0.00%
	$ 0		0.00%		0.00%

Attachment VI.1—Specially Designed Instruction and Related Services by Local Educational Agency, Service Codes 210–545 Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

1. Enter the names of all LEAs, vendors or contractors of the State Departments of Health Care Services, State Hospitals, and any designated local public health or mental health agency participating in the local plan. Select the California Longitudinal Pupil Achievement Data System (CALPADs) School Owner Code from the drop-down menu.

2. Check the box for each service provided by the corresponding LEA. If a service is not provided by a provider, leave the box "blank." Service codes are defined in Section E of the local plan.

LEA Names and Services	School Ownership Code	330	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545
Bonny Doon Union Elementary	00																									
Santa Cruz County Superintendent	00																									
Delta Charter	00																									
Happy Valley Elementary	00																									
Live Oak Elementary	00																									
Mountain Elementary	00																									
Pacific Elementary	00																									
Pacific Collegiate Charter	00																									
San Lorenzo Valley Unified	00																									
Santa Cruz City Schools	00																									

Attachment VI.1—Specially Designed Instruction and Related Services by Local Educational Agency, Service Codes 210–545 Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

1. Enter the names of all LEAs, vendors or contractors of the State Departments of Health Care Services, State Hospitals, and any designated local public health or mental health agency participating in the local plan. Select the CALPADs School Owner Code from the drop-down menu.

2. Check the box for each service provided by the corresponding LEA. If a service is not provided by a provider, leave the box "blank." Service codes are defined in Section E of the local plan.

LEA Names and Services	School Ownership Code	330	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545
Scotts Valley Unified	00																									
Soquel Union Elementary	00																									
North Santa Cruz County SELPA	00																									
	00																									
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Attachment VI.2—Specially Designed Instruction and Related Services by Local Educational Agency, Service Codes 610–900 Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

1. Enter the names of all LEAs, vendors or contractors of the State Departments of Health Care Services, State Hospitals, and any designated local public health or mental health agency participating in the local plan. Select the CALPADs School Ownership Code from the drop-down menu.
2. Check the box for each service provided by the corresponding LEA. If a service is not provided by a provider, leave the box “blank.” Service codes are defined in Section E of the local plan.

LEA Names and Services	School Ownership Code	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900	900
Bonny Doon Union Elementary	00																								
Santa Cruz County Superintendent	00																								
Delta Charter	00																								
Happy Valley Elementary	00																								
Live Oak Elementary	00																								
Mountain Elementary	00																								
Pacific Elementary	00																								
Pacific Collegiate Charter	00																								
San Lorenzo Valley Unified	00																								
Santa Cruz City Schools	00																								

Attachment VI.2—Specially Designed Instruction and Related Services by Local Educational Agency, Service Codes 610–900 Fiscal Year: 2020

SELPA: NORTH SANTA CRUZ COUNTY

1. Enter the names of all LEAs, vendors or contractors of the State Departments of Health Care Services, State Hospitals, any designated local public health or mental health agency participating in the local plan. Select the CALPADs School Ownership Code from the drop-down menu.
2. Check the box for each service provided by the corresponding LEA. If a service is not provided by a provider, leave the box “blank.” Service codes are defined in Section E of the local plan.

LEA Names and Services	School Ownership Code	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900	900
Scotts Valley Unified	00																								
Soquel Union Elementary	00																								
North Santa Cruz County SELPA	00																								
	00																								
	00																								
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Attachment VII—Specially Designed Instruction and Related Services by School Site

SELPA:	NORTH SANTA CRUZ COUNTY	SELPA Code:	
LEA:		CDS Code:	
Superintendent:		Phone:	
Email:			
School Site:		CDS Code:	
Special Education Director:		Ownership Code:*	
Email:		Phone:	

Specialized Academic Instruction—Code 330 is provided: (•) **Yes** ( ) **No**

Related Services Currently Provided by the School Site:

☐ 210 ☐ 220 ☐ 230 ☐ 240 ☐ 250 ☐ 260 ☐ 270 ☐ 340 ☐ 350

☐ 415 ☐ 425 ☐ 435 ☐ 436 ☐ 445 ☐ 450 ☐ 460

☐ 510 ☐ 515 ☐ 520 ☐ 525 ☐ 530 ☐ 535 ☐ 540 ☐ 545 ☐ 610

☐ 710 ☐ 715 ☐ 720 ☐ 725 ☐ 730 ☐ 735 ☐ 740 ☐ 745 ☐ 750 ☐ 755 ☐ 760

☐ 820 ☐ 830 ☐ 840 ☐ 850 ☐ 855 ☐ 860 ☐ 865 ☐ 870 ☐ 890

☐ 900 ☐ 900

*School Ownership Codes:

08: Preschool
09: Special Education (Public)
10: County Community
11: Youth Authority
13: Opportunity Schools
14: Juvenile Court Schools
31: State Special Schools
33: Mental Health Hospitals
34: Non-School Locations
60: Public Elementary
61: Public Elementary (in one LEA)
62: Public Intermediate/Middle
63: Alternative School of Choice
64: Public Junior High
65: Public Kindergarten–12th
66: Public High School
67: Public High School (in one LEA)
68: Continuation High School
69: LEA Community Day
70: Adult Education Center
72: Private Kindergarten
74: Private Elementary
76: Private Kindergarten–12th
78: Private Ungraded
80: Private High School Center/Program
82: Community College
84: California State University
86: University of California
98: Regional Occupational

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: Bonny Doon Union **Fiscal Year: 2019-2020**

Superintendent: Mike Heffner **Phone Number: 831-427-2300** **Email: mheffner@bduesd.org**

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Bonny Doon Community Preschool	0000002	08											Y																Y																					
Bonny Doon Elementary School	6049563	61	Y										Y					Y			Y																													

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: Delta Charter Di: Fiscal Year: ____________________

Superintendent: Angela Meeker **Phone Number: 831-477-5212** **Email: ameeker@deltaschool.org**

Related Services Currently Provided by the School Site:

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	**Related Services Currently Provided by the School Site:** If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.																																												
				210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
DELTA Charter T56	4430187	66	Y										Y					Y		Y	Y								Y											Y	Y	Y								

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA **LEA: Happy Valley Elementary** **Fiscal Year: 2019-2020**

Superintendent: Michelle McKinny **Phone Number: 831-429-1456** **Email: mmckinny@hvesd.com**

Related Services Currently Provided by the School Site:

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	**Related Services Currently Provided by the School Site:** If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.																																														
				210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Happy Valley Elementary School	6049571	61	Y										Y					Y		Y	Y																													

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

Live Oak Elementary Fiscal Year:2019-2020

Superintendent: Lorie Chamberland Ed.D **Phone Number: 831 -475-6333** **Email:lchamberland@losd.ca**

Special Education Director: Sharlene Ames **Phone Number: 475.6333 ext.209** **Email: sames@losd.ca**

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460
Brite Horizons School	6158679	76	Y								Y		Y	Y				Y	
Del Mar Elementary School	6114102	60	Y								Y	Y	Y	Y				Y	Y
Green Acres Elementary School	6049597	60	Y								Y	Y	Y	Y				Y	Y
Green Acres SDC Preschool	LOSDSDC	08										Y	Y					Y	Y
Home and Hospital	0123083	15	Y										Y					Y	
Live Oak Elementary School	6049605	60	Y										Y	Y				Y	
Live Oak State Preschool	LOSTPSC	08											Y						
Ocean Alternative Education	6118673	60	Y										Y	Y				Y	
Shoreline Middle School	6113559	62	Y								Y		Y	Y				Y	
Tierra Pacifica Charter School	0100388	60	Y								Y		Y	Y				Y	
VHM Christian	6980098	74	Y										Y						

School	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760
Brite Horizons School		Y																		
Del Mar Elementary School	Y	Y				Y				Y						Y				
Green Acres Elementary School	Y	Y								Y										
Green Acres SDC Preschool																				
Home and Hospital													Y							
Live Oak Elementary School	Y	Y																		
Live Oak State Preschool																				
Ocean Alternative Education		Y																		
Shoreline Middle School	Y	Y	Y																	
Tierra Pacifica Charter School		Y																		
VHM Christian																				

School	820	830	840	850	855	860	865	870	890	900	900 Service
Brite Horizons School											
Del Mar Elementary School											
Green Acres Elementary School											
Green Acres SDC Preschool											
Home and Hospital											
Live Oak Elementary School											
Live Oak State Preschool											
Ocean Alternative Education											
Shoreline Middle School											
Tierra Pacifica Charter School											
VHM Christian											

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA **LEA: Mountain Elementary** **Fiscal Year: 2019-2020**

Superintendent: Diane Morgenstern **Phone Number: 831-475-6812** **Email: dmorgenstern@mountainesd.org**

Related Services Currently Provided by the School Site:

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	**Related Services Currently Provided by the School Site:** If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.																																														
				210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Mountain Elementary	6049613	61	Y										Y					Y		Y												Y																		

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: Pacific Collegiate Charter District T56 **Fiscal Year: 2019-2020**

Superintendent: Maria Reitano **Phone Number: 831-479-7785** Email: maria.reitano@pcsed.org
Special Education Director: Carrie Moyer **Phone Number:831-479-7785** Email:carrie.moyer@pcsed.org

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545
Pacific Collegiate Charter School T56	4430252	65	Y										Y								Y			Y			

School	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Pacific Collegiate Charter School T56		Y											Y		Y								

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: Pacific Elementary

Fiscal Year: 2019-2020

Superintendent: Eric Gross Phone Number: 831-425-7002 **Email: egross@pacificesd.org**
Special Education Director: Lori Postie Phone Number: 831-425-7002 **Email: lpostie@pacificesd.org**

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545
Pacific Elementary	6049621	61	Y								Y		Y					Y									

School	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Pacific Elementary																							

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: San Lorenzo Valley Unified School District

Fiscal Year: 2019-2020

Superintendent: Dr. Laurie Bruton **Phone Number: 831-336-5195** Email: lbruton@slvusd.org
Special Education Director: Sandi Reimer **Phone Number:831-336-9678** Email: sreimer@slvusd.org

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Boulder Creek Elementary School	6049837	60	Y								Y		Y	Y				Y	Y	Y	Y								Y						Y															
Brite Horizons School	6158679	76	Y								Y		Y	Y				Y		Y	Y																													
Ludlow Preschool	0122259	08					Y	Y		Y	Y	Y	Y					Y	Y										Y			Y			Y															
Ocean Grove Charter	0110007	65	Y										Y	Y			Y	Y	Y	Y	Y			Y	Y				Y			Y	Y							Y	Y	Y						Y		
San Lorenzo Valley Elementary School	6049852	60	Y								Y		Y	Y				Y	Y	Y	Y								Y			Y	Y		Y															
San Lorenzo Valley High School	4436754	66	Y								Y		Y	Y				Y	Y	Y	Y											Y			Y					Y	Y	Y								
San Lorenzo Valley Middle School	6060644	62	Y								Y		Y	Y				Y		Y	Y														Y															
SLVUSD Charter Programs	4430179	65	Y										Y	Y				Y		Y	Y								Y											Y		Y								
The Bay School	7103534	76	Y								Y		Y					Y																																
Weingarten Children's Center	7016082	74	Y										Y																Y																					

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: Santa Cruz City Elementary

Fiscal Year: 2019-2020

Superintendent: Kris Munro **Phone Number: 831-429-3410** Email: kmunro@sccs.net

Special Education Director: Stacy O'Farrell **Phone Number: 831- 429-3410** Email: soffarell@sccs.net

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445
Bay View Elementary	6049860	60	Y	Y			Y	Y			Y	Y	Y	Y			
Brite Horizons School	6158679	76	Y								Y		Y				
DeLaveaga Elementary	6049886	60	Y								Y		Y	Y			
Gateway School	6988018	74											Y				
Gault Elementary	6049894	60	Y								Y		Y	Y			
Holy Cross	6980049	74											Y				
Monarch Community Elementary	6108203	63	Y								Y		Y	Y			
Santa Cruz Children's School	7083306	74											Y				
Spring Hill Advanced School	6902472	74											Y				
Waldorf School of Santa Cruz	WALDORF	76	Y										Y				
Westlake Elementary	6049928	60	Y								Y	Y	Y	Y			

School	450	460	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Bay View Elementary	Y	Y	Y	Y	Y	Y	Y	Y										Y															
Brite Horizons School	Y		Y	Y																													
DeLaveaga Elementary	Y		Y	Y			Y	Y				Y			Y			Y															
Gateway School	Y																															Y	
Gault Elementary	Y		Y	Y				Y				Y						Y															
Holy Cross																																	
Monarch Community Elementary	Y	Y	Y					Y							Y	Y		Y															
Santa Cruz Children's School																																Y	
Spring Hill Advanced School	Y																															Y	
Waldorf School of Santa Cruz																																	
Westlake Elementary	Y	Y	Y					Y										Y															

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: Santa Cruz City High School

Fiscal Year: 2019-2020

Superintendent: Kris Munro **Phone Number: 831-429-3410** Email: kmunro@sccs.net
Special Education Director: Stacy O'Farrell **Phone Number: 831- 429-3410** Email: soffarell@sccs.net

Related Services Currently Provided by the School Site:

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	**Related Services Currently Provided by the School Site:** If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.																			
				210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525
Alternative Family Education	4430195	63	Y										Y					Y		Y	Y		
Ark Independent Studies	4430096	63	Y										Y							Y			
Branciforte Middle	6060149	62	Y								Y		Y	Y				Y		Y	Y		
Brite Horizons School	6158679	76	Y								Y		Y					Y		Y			
California School for the Deaf	0131763	00											Y										
Costanoa Continuation High	4436960	68	Y										Y							Y	Y		
Gateway School	6988018	74																					
Harbor High	4432340	66	Y								Y		Y	Y		Y		Y		Y	Y	Y	
La Europa Academy	0132449	80	Y																	Y			
Mission Hill Middle	6060156	62	Y								Y		Y	Y				Y	Y	Y	Y		
New Focus Academy	9999999	00	Y										Y					Y		Y	Y		
Santa Cruz High School	4437109	66	Y								Y		Y	Y			Y	Y		Y	Y		
Soquel High School	4437406	66	Y								Y		Y	Y			Y	Y		Y	Y		
The Bay School	7103534	76	Y								Y		Y				Y	Y					

School	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Alternative Family Education																	Y		Y								
Ark Independent Studies																	Y		Y								
Branciforte Middle	Y	Y				Y			Y																		
Brite Horizons School																	Y		Y								
California School for the Deaf						Y																					
Costanoa Continuation High																	Y	Y	Y								
Gateway School																										Y	
Harbor High	Y	Y							Y	Y							Y	Y	Y								
La Europa Academy																		Y									
Mission Hill Middle		Y							Y			Y															
New Focus Academy																											
Santa Cruz High School	Y	Y				Y											Y	Y	Y								
Soquel High School	Y	Y				Y			Y	Y							Y		Y								
The Bay School																		Y	Y								

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA **LEA: Santa Cruz COE** **Fiscal Year: 2019-2020**

Superintendent: Faris Sabbah **Phone Number: 831-466-5600** Email: fsabbah@santacruzcoe.org
Special Education Director: Deven Wood **Phone Number: 831-466-5782** Email:dwood@santacruzcoe.org

Related Services Currently Provided by the School Site:

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.																																														
				210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Camp	4430278	10	Y																	Y	Y	Y		Y																Y	Y	Y						Y		
Santa Cruz County Career Advancement Charter	136572	66	Y																																					Y		Y								
COE-Brook Knoll	6069397	09	Y								Y		Y	Y				Y	Y										Y			Y	Y		Y															
COE-Cabrillo College	6069397	09	Y								Y		Y					Y		Y	Y	Y			Y				Y			Y	Y									Y								
COE-CHRYSALIS	6069397	09	Y									Y	Y	Y				Y	Y										Y																					
COE-Del Mar Elementary	6069397	09	Y								Y	Y	Y	Y				Y	Y										Y			Y	Y		Y															
COE-Del Mar Pre School	6069397	09					Y	Y		Y	Y	Y	Y					Y	Y													Y			Y															
COE-Early Start	6069397	09	Y	Y			Y	Y	Y	Y			Y					Y	Y				Y						Y			Y																		
COE-Independent Study	4430278	10	Y																	Y	Y								Y											Y	Y	Y								
COE-New Brighton Middle School	6069397	09	Y								Y		Y	Y			Y	Y	Y	Y									Y			Y			Y							Y								
COE-San Lorenzo Valley High School	6069397	09	Y								Y		Y	Y				Y	Y	Y					Y							Y										Y								
COE-Soquel High School	6069397	09	Y								Y		Y	Y				Y	Y						Y							Y										Y								
COE-SpecEdNatural Bridges	6069397	09	Y										Y	Y				Y																								Y								
Hartman High	4430146	14	Y																	Y																				Y	Y	Y								
Highlands School	4430278	10	Y										Y					Y		Y	Y																			Y	Y	Y						Y		
Louden Nelson Center	4430278	10	Y																																					Y	Y	Y						Y		
Natural Bridges High	4430278	10	Y										Y							Y	Y			Y																Y	Y	Y								
OASIS	4430278	10	Y																													Y	Y							Y	Y	Y								
Ponderosa High School	4430278	10	Y																	Y	Y																			Y	Y	Y						Y		
Santa Cruz Community School	4430278	10	Y										Y							Y	Y																			Y	Y	Y								
Star Community School	4430278	10	Y															Y		Y																				Y	Y	Y								
Wagner Cottage	4430278	10	Y										Y								Y																			Y	Y	Y								

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA **LEA: Scotts Valley Unified School District** Fiscal Year: 2019-2020

Superintendent: Tanya Krause **Phone Number: 831-438-1820** Email: tkrause@scottsvalleyusd.org
Special Education Director: Steve Hoy **Phone Number: 831-438-1820** Email: shoy@scottsvalleyusd.org

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445	450	460	510	515
Alpine Academy	6130900	80	Y																		Y
Baymonte Christian School	0000002	74	Y										Y								
Brook Knoll Elementary School	6049936	60	Y	Y			Y	Y			Y		Y	Y			Y	Y	Y	Y	Y
OASIS: Outdoor Autism & Special Issues School	0133355	76	Y								Y							Y			
Pine Hill School Second Start Learning D	6997944	76	Y										Y								Y
Provo Canyon School	6131189	76	Y															Y		Y	Y
Scotts Valley High School	4430211	66	Y								Y		Y					Y		Y	Y
Scotts Valley Middle School	6049944	62	Y								Y		Y	Y				Y		Y	Y
The Bay School	7103534	76	Y								Y		Y					Y			
Vine Hill Elementary	6049951	60	Y								Y	Y	Y	Y				Y		Y	Y

School	520	525	530	535	540	545	610	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Alpine Academy																													
Baymonte Christian School																													
Brook Knoll Elementary School				Y				Y			Y	Y		Y															
OASIS: Outdoor Autism & Special Issues School				Y																	Y				Y				
Pine Hill School Second Start Learning D																													
Provo Canyon School	Y																		Y		Y								
Scotts Valley High School	Y																		Y		Y						Y		
Scotts Valley Middle School								Y			Y																		
The Bay School																													
Vine Hill Elementary				Y				Y																					

Attachment VII - Specialized Academic Instruction and Related Services by School Site

SELPA: 4401 North Santa Cruz Co. SELPA

LEA: Soquel Union Elementary School Dis Fiscal Year: ___________________

Superintendent: __Scott Turnbull **Phone Number: _____(831)-464-5639** **Email: sturnbull@suesd.org**
Special Education Director: __Eric Olsen___ **Phone Number: _______(831) 464-5631** **Email: eolsen@suesd.org**

Related Services Currently Provided by the School Site:

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accorcance with law.

School	CDS Code	School Owner Code	Specialized Academic Instruction (Code 330)	210	220	230	240	250	260	270	340	350	415	425	435	436	445
Brite Horizons School	6158679	76	Y								Y						
Main Street Elementary	6111421	60	Y								Y		Y	Y			
New Brighton Middle School	6066542	62	Y								Y		Y	Y			
Opal Cliffs School	0126920	60											Y				
Santa Cruz Gardens Elementary	6049977	60	Y								Y	Y	Y	Y			
Soquel Elementary	6049985	60	Y										Y	Y			
SWD Pre-school	4469849	09	Y				Y	Y					Y				
SWD Private School	0000002	09											Y				

School	450	460	510	515	520	525	530	535	540	545	610
Brite Horizons School											
Main Street Elementary	Y	Y	Y	Y				Y			
New Brighton Middle School	Y		Y	Y				Y			
Opal Cliffs School	Y										
Santa Cruz Gardens Elementary	Y			Y							
Soquel Elementary	Y		Y	Y							
SWD Pre-school	Y										
SWD Private School											

School	710	715	720	725	730	735	740	745	750	755	760	820	830	840	850	855	860	865	870	890	900	900 Service
Brite Horizons School																						
Main Street Elementary	Y																					
New Brighton Middle School	Y						Y															
Opal Cliffs School																						
Santa Cruz Gardens Elementary	Y																					
Soquel Elementary	Y																					
SWD Pre-school																						
SWD Private School																						

SELPA North Santa Cruz County SELPA **Fiscal Year** 2019-20

LOCAL PLAN

Section E: Annual Service Plan

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

January 2020

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

E. Annual Service Plan

California *Education Code* (*EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The annual service plan shall be adopted at a public hearing held by the Special Education Local Plan Area (SELPA). Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. The annual service plan may be revised during any fiscal year according to the policymaking process as established and specified in the local plan consistent with *EC* sections 56001(f) and 56195.9. The annual service plan shall include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location at which the services will be provided, regardless of whether the LEA is participating in the local plan.

Services Included in the Local Plan: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations* (34 *CFR*) Section 300.156(b), Title 5 of the *California Code of Regulations* (5 *CCR*) 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs are listed in **Attachments VI**. Services provided by school sites are listed in **Attachment VII** .

Include a description of the service provided and the physical location where the service is delivered:

Section E: Annual Service Plan

SELPA: North Santa Cruz County SELPA

Fiscal Year: 2019-20

(●) 330–Specialized Academic Instruction

( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized academic instruction: Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [■] Nonpublic schools (NPSs)
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/Distri
- [■] Other: Home Instruction
- [■] Other: Independent Study
- [■] Other: Juvenile Court School

SELPA: North Santa Cruz County SELPA

Fiscal Year: 2019-20

(●) 210–Family Training, Counseling, Home Visits (Ages 0-2 only)

( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Family training, counseling, and home visits (ages 0–2 only): This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] Nonpublic agencies (NPAs)
- [ ] NPSs
- [ ] Opportunity schools and classes
- [■] Other: COE Early Start
- [■] Other: Natural Environment (daycare, home, etc.)
- [ ] Other:
- [ ] Other:

( ) 230–Nutrition (Ages 0-2 only)

(●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

This is provided through Nursing services

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 240–Service Coordination (Ages 0-2 only) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Service coordination (ages 0–2 only)

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] NPAs
- [ ] NPSs
- [ ] Opportunity schools and classes
- [x] Other: Natural Environment (home, daycare, etc.)
- [x] Other: Regional Center
- [ ] Other:
- [ ] Other:

(●) 250–Special Instruction (Ages 0-2 only) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction (ages 0–2 only): Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] NPAs
- [ ] NPSs
- [ ] Opportunity schools and classes
- [x] Other: Natural Environment (home, daycare, etc.)
- [ ] Other:
- [ ] Other:
- [ ] Other:

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 260–Special Education Aide (Ages 0-2 only) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special education aide in regular development class, childcare center, or family childcare home (ages 0–2 only)

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] NPAs
- [ ] NPSs
- [ ] Opportunity schools and classes
- [x] Other: No School
- [x] Other: Natural Environment (home, daycare, etc.)
- [ ] Other:
- [ ] Other:

(●) 270–Respite Care (Ages 0-2 only) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Respite care services (ages 0–2 only): Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability.
(Note: only for infants and toddlers from birth through 2, but under 3.)

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative Schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] Nonpublic agencies (NPAs)
- [ ] Nonpublic school (NPS) sites
- [ ] Opportunity schools and classes
- [x] Other: No School
- [x] Other: Natural Environment (home, daycare, etc.)
- [ ] Other:
- [ ] Other:

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 340–Intensive Individual Instruction ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Intensive individual instruction: IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [■] Other: Home instruction
- [■] Other: Separate classroom at publicly integrated fil
- [ ] Other:

(●) 350–Individual and Small Group Instruction ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Individual and small group instruction: Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Special Education Center
- [■] Other: State preschool
- [■] Other: Separate classroom at publicly integrated fil
- [ ] Other:

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 415–Speech and Language (5 *CCR* 3051.1) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Language and speech: Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated as an LEA/District
- [■] Other: Home instruction
- [■] Other: Independent study
- [■] Other: Private Schools

(●) 425–Adapted Physical Education (5 *CCR* 3051.5) ( ) *Service is Not Currently Provided*

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [■] Other: Other public school or facility
- [■] Other: Special Education Center
- [■] Other: Separate classroom at publicly integrated fil

SELPA: North Santa Cruz County SELPA

Fiscal Year: 2019-20

435–Health and Nursing: Special Physical Health Care (5 *CCR* 3051.12)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We provide nursing services if necessary through Accommodations and an Individualized Health Plan

436–Health and Nursing: Other Services (5 *CCR* 3051.12)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We provide Health and Nursing services if necessary through Accommodations and an Individualized Health Plan

445–Assistive Technology Services (5 *CCR* 3051.19)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Assistive technology services: Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.

Physical location(s) where the service is provided:

- [x] Schools operated by the LEA
- [x] Alternative schools
- [x] Community schools—COE
- [x] Community day schools—LEA
- [ ] NPAs
- [x] NPSs
- [x] Opportunity schools and classes
- [x] Other: Charter school (operated by an LEA/District
- [x] Other: Home instruction
- [x] Other: Separate classroom at publicly integrated fil
- [ ] Other:

SELPA: North Santa Cruz County SELPA

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(●) 450–Occupational Therapy (5 *CCR* 3051.6) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Occupational therapy: Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated as an LEA/District
- [■] Other: Home instruction
- [■] Other: Independent study
- [■] Other: Separate classroom at publicly integrated fil

SELPA: North Santa Cruz County SELPA

Fiscal Year: 2019-20

(●) 460–Physical Therapy (5 *CCR* 3051.6) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Physical therapy: These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [■] Other: No school
- [■] Other: Special Education Center
- [■] Other: Separate classroom at publicly integrated fil

SELPA: North Santa Cruz County SELPA

Fiscal Year: 2019-20

(●) 510–Individual Counseling (5 *CCR* 3051.9) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Individual counseling: One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated as an LEA/District
- [■] Other: Home instruction
- [■] Other: Independent study
- [■] Other: Separate classroom at publicly integrated fil

SELPA: North Santa Cruz County SELPA

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(●) 515–Counseling and Guidance (5 *CCR* 3051.9)

( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Counseling and guidance: Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated as an LEA/District
- [■] Other: Home instruction
- [■] Other: Independent study
- [■] Other: Separate classroom at publicly integrated fil

SELPA: North Santa Cruz County SELPA

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(●) 520–Parent Counseling (5 *CCR* 3051.9) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Parent counseling: Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Separate classroom at publicly integrated fil
- [■] Other: Private Schools
- [■] Other: Independent Study
- [■] Other: Charter school (operated as an LEA/District

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 525–Social Worker (5 *CCR* 3051.13) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Social work services: Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Separate classroom at publicly integrated fil
- [■] Other: Charter school (operated as an LEA/District
- [ ] Other:
- [ ] Other:

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 530–Psychological Services (5 *CCR* 3051.10) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Psychological services: These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated as an LEA/District
- [■] Other: Separate classroom at publicly integrated fil
- [ ] Other:
- [ ] Other:

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 535–Behavior Intervention (5 *CCR* 3051.23) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Behavior intervention services: A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [■] Other: Separate classroom at publicly integrated fil
- [ ] Other:
- [ ] Other:

( ) 540–Day Treatment (●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

This is provided through Guidance and Counseling services

( ) 545–Residential Treatment (●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

This is provided by the Residential Treatment Center and is part of the therapeutic room and board

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610–Specialized Service for Low Incidence Disabilities (5 *CCR* 3051.16) — *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

This is delineated as an OI/ O&M, VI or DHOH service

710–Specialized Deaf and Hard of Hearing (5 *CCR* 3051.18) — *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized deaf and hard of hearing services: These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.

Physical location(s) where the service is provided:

- [x] Schools operated by the LEA
- [x] Alternative schools
- [x] Community schools—COE
- [x] Community day schools—LEA
- [ ] NPAs
- [x] NPSs
- [x] Opportunity schools and classes
- [x] Other: Charter school (operated as an LEA/District
- [x] Other: No school
- [x] Other: Other public school or facility
- [x] Other: Separate classroom at publicly integrated fil

720–Audiological (5 *CCR* 3051.2) — *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We use this as a contracted infrequent service

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 725–Specialized Vision (*5 CCR 3051.7)* ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized vision services: This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [■] Other: Home instruction
- [■] Other: No school
- [■] Other: Separate classroom at publicly integrated fil

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 730–Orientation and Mobility (5 *CCR* 3051.3) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Orientation and mobility: Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [■] Other: Separate classroom at publicly integrated fil
- [ ] Other:
- [ ] Other:

( ) 735–Braille Transcription (5 *CCR* 3051.22) (●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We include this as an accommodation, not a service

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 740–Specialized Orthopedic Service (5 *CCR* 3030(e) and 3051.16) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized orthopedic services: Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Separate classroom at publicly integrated fil
- [■] Other: Charter Schools
- [ ] Other:
- [ ] Other:

( ) 745–Reading Service (5 *CCR* 3051.16) (●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We include this as an accommodation, not a service

( ) 750–Note Taking Service (5 *CCR* 3051.16) (●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We include this as accommodation, not a service

SELPA: North Santa Cruz County SELPA

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○ 755–Transcription Service (5 *CCR* 3051.16) ◉ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We include this as an accommodation or Assistive Technology service

○ 760–Recreation Service, Including Therapeutic Recreation (5 *CCR* 3051.15) ◉ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We include this as part of the transition plan or other service related to a specific provider

◉ 820–College Awareness (34 *CFR* 300.39 and 300.43) ○ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

College awareness: College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.

Physical location(s) where the service is provided:

- ■ Schools operated by the LEA
- ■ Alternative schools
- ■ Community schools—COE
- ■ Community day schools—LEA
- ☐ NPAs
- ■ NPSs
- ■ Opportunity schools and classes
- ■ Other: Charter school (operated as an LEA/District
- ■ Other: Continuation school
- ■ Other: Independent study
- ■ Other: Juvenile court school

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 830–Vocational Assessment, Counseling, Guidance, and Career Assessment (5 *CCR* 3051.14) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Vocational assessment, counseling, guidance, and career assessment: Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [■] Other: Separate classroom at publicly integrated fil
- [ ] Other:
- [ ] Other:

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

(●) 840–Career Awareness (5 *CCR* 3051.14) ( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Career awareness: Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated as an LEA/District
- [■] Other: Separate classroom at publicly integrated fil
- [■] Other: Independent study
- [■] Other: Juvenile court school

( ) 850–Work Experience Education (5 *CCR* 3051.14) (●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Work Experience Education is provided as a service through Workability/Transition as Career Awareness or it is provided through the Regional Center

( ) 855–Job Coaching (5 *CCR* 3051.14) (●) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Job Coaching is provided as a service through Workability/Transition as Career Awareness or it is provided through the Regional Center

SELPA: North Santa Cruz County SELPA Fiscal Year: 2019-20

○ 860–Mentoring (5 *CCR* 3051.14) ◉ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

This is provided through Guidance and Counseling, Workability and/or Transition services

◉ 865–Agency Linkages, Referral and Placement (30 *EC* Section 56341.5) ○ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Agency linkages (referral and placement): Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).

Physical location(s) where the service is provided:

- ☐ Schools operated by the LEA
- ☐ Alternative schools
- ☐ Community schools—COE
- ☐ Community day schools—LEA
- ☐ NPAs
- ■ NPSs
- ☐ Opportunity schools and classes
- ■ Other: Early Start
- ☐ Other:
- ☐ Other:
- ☐ Other:

○ 870–Travel Training, Including Mobility Training (5 *CCR* 3051.3) ◉ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

We provide this as an Orientation and Mobility service

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(●) 890–Other Transition Services (5 *CCR* 3051 and 3051.24)

( ) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Other transition services: These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

Physical location(s) where the service is provided:

- [■] Schools operated by the LEA
- [■] Alternative schools
- [■] Community schools—COE
- [■] Community day schools—LEA
- [ ] NPAs
- [■] NPSs
- [■] Opportunity schools and classes
- [■] Other: Charter school (operated by an LEA/District
- [ ] Other:
- [ ] Other:
- [ ] Other:

SELPA: North Santa Cruz County SELPA

Fiscal Year: 2019-20

(●) 900–Other Related Service (5 *CCR* 3051 and 3051.24)

Qualified Service: Tutoring

Physical location(s) where the service is provided:

- [ ] Schools operated by the LEA
- [ ] Alternative schools
- [ ] Community schools—COE
- [ ] Community day schools—LEA
- [ ] NPAs
- [ ] NPSs
- [ ] Opportunity schools and classes
- [■] Other: Parentally Placed Private Schools
- [ ] Other:
- [ ] Other:
- [ ] Other:

Use of Code 900 requires further explanation. Related services may be provided throughout the full continuum of educational settings when needed as determined by the IEP team. All entities and individuals providing related services shall meet the qualifications found in 34 *CFR* sections 300.156(b) and 3001(r) and the applicable portions of section 3051 et seq. Provide a description of staff qualifications for each of the Code 900 services identified herein.

Tutoring services provided by qualified NPA staff

( ) 900–Other Related Service (5 *CCR* 3051 and 3051.24)

Qualified Service:

( ) 900–Other Related Service (5 *CCR* 3051 and 3051.24)

Qualified Service:

( ) 900–Other Related Service (5 *CCR* 3051 and 3051.24)

Qualified Service: